

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Chairman Earl Pugh, Jr.
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Chairman Earl Pugh, Jr.
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the January 4, 2021 Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

MOTION SECONDED BY: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

VOTE: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING

MONDAY, JANUARY 4, 2021

CALL TO ORDER

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

December 7, 2020

- **Organizational Meeting Minutes**
- **Regular Meeting Minutes**

PUBLIC HEARINGS (none)

PRESENTATIONS

- 1) **Tax Collections.....Donnie Shumate**
 - **Report – [December 2020]**
 - **Report – [Year End 2020]**
- 2) **ABC Board Report for F/Y ended 06/30/20.....Meredith Nicholson**
- 3) **COVID 19 UpdateLuana Gibbs**
- 3) **NC DHHS Office of Economic Opportunity CSBG Program Manager Noble**

EMPLOYEE/ VOLUNTEER/ FRIEND OF HYDE COUNTY Manager Noble

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

- 1) **Ordinances – Resolutions – Proclamations**
 - **Resolution for Designated Agent Dorian..... Manager Noble**
- 2) **Appointments**
 - **Albemarle Regional Solid Waste Management Authority Manager Noble**
 - **Ocracoke Mosquito Control Board..... Manager Noble**
 - **Overview of Boards and Committees Manager Noble**

BUDGET MATTERS

MANAGEMENT REPORTS

The Commissioners, County Manager and Assistant County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION in accordance with NCGS143A-318.11 (a) (6)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

Department Heads' reports will be attached to update the public with departmental activities and ideas for continuous improvement of government services to the citizens.

Informational Items

- 1) Orange County Resolution Supporting Reparations**
- 2) Transylvania County Resolution to Amend Tier Designation System**
- 3) Polk County Resolution to Amend Tier Designation System**

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Clerk to the Board
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached are the Organizational and Regular Meeting Minutes from
Monday, December 7, 2020

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

MOTION SECONDED BY: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

VOTE: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

ORGANIZATIONAL MEETING MINUTES
HYDE COUNTY BOARD OF COMMISSIONERS
Monday, December 7, 2020 - 6:00p.m.

Following opening prayer by Commissioner Swindell Chairman Pugh called the Organizational Meeting of the Hyde County Board of Commissioners to order at 6:00p.m., on Monday, December 7, 2020 in the Hyde County Government Center Multi-Use Room.

The following members were present on the mainland: Chairman Earl Pugh, Jr.; Commissioners Ben Simmons, Shannon Swindell and Goldie Topping; Clerk of Court Brandy Pugh, County Manager Kris Cahoon Noble; Clerk to the Board Lois Stotesberry; IT Director Donnie Shumate.

Vice-chairman Tom Pahl attended on Ocracoke and Attorney Franz Holscher attended from Washington via Zoom.

Due to COVID-19 restrictions, the December 7, 2020 Hyde County Board of Commissioners Organizational and Regular meeting were live streamed via the Hyde County Facebook page. Video is available on Facebook and on the County's YouTube channel for download to a personal device.

CONSIDERATION OF ORGANIZATIONAL MEETING AGENDA:

Commissioner Simmons moved to approve the Monday, December 7, 2020 Organizational Meeting Agenda as presented by the Clerk with addition of 1.A. - Oaths of Office. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

CONSIDERATION OF MINUTES:

Commissioner Pahl moved to approve the November 12, 2020 Regular Meeting Minutes as presented with commissioners comments included in Management Reports going forward. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

PRESENTATION:

The commissioners thanked Commissioner Pahl for his dedication to Ocracoke Island and Mainland Hyde County throughout his term of office and during Hurricane Dorian recovery.

Kris Cahoon Noble, County Manager, commended Mr. Pahl for his years of service to Hyde County (2016 – 2020) and presented him with a Hyde County, North Carolina engraved plaque of appreciation.

Mr. Pahl commented it had been a pleasure and tremendous honor working with everyone and he plans to continue to be involved.

Manager Noble introduced Ocracoke Commissioner Randal Mathews.

INDUCTION:

Brandy Pugh, Clerk of Court administered “Oath of Office” to Ocracoke Township – District 3 – Commissioner Randal Mathews.

Nomination and Election of Board Chairman

Clerk to the Board of Commissioners Lois Stotesberry opened the organizational meeting and called for nomination of the chairman for the ensuing year.

Commissioner Simmons nominated Earl Pugh, Jr. to serve another term as Chairman to the Board of Commissioners. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Brandy Pugh, Clerk of Court administered “Oath of Office” to Chairman Earl Pugh, Jr. accompanied by his wife Diane and grandchildren Preston and Jenny.

Chairman Pugh continued the organizational meeting.

Nomination and Election of Board Vice-Chairman

Commissioner Simmons nominated Shannon Swindell to serve as Vice-Chairman to the Board of Commissioners. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Brandy Pugh, Clerk of Court administered “Oath of Office” to Vice-Chairman M. Shannon Swindell.

Appointment of County Attorney

Commissioner Simmons moved to reappoint Franz Holscher to serve another year as County Attorney to the Board of Commissioners. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Appointment of Clerk

Commissioner Simmons moved to reappoint Lois Stotesberry to serve another year as Clerk to the Board of Commissioners. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Appointment of Deputy Clerks

Commissioner Swindell moved to reappoint Donnie Shumate to serve another year as Deputy Clerk to the Board of Commissioners. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Commissioner Simmons moved to appoint County Manager Noble to serve as Deputy Clerk to the Board of Commissioners. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Induction:

Brandy Pugh, Clerk of Court administered “Oath of Office” to Clerk Lois Stotesberry and Deputy Clerk(s) Donnie Shumate and Kris Cahoon Noble.

Commissioner Simmons moved to close the Organizational Meeting of the Hyde County Board of Commissioners. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh,

Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Resolution Establishing Regular 2021 Meeting Dates

Commissioner Swindell moved to adopt “Resolution No. 2020-12-07 – Resolution of The Hyde County Board of Commissioners Establishing Regular Meeting Dates”. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

Clerk's Note: A copy of “Resolution No. 2020-12-07 – Resolution of The Hyde County Board of Commissioners Establishing Regular Meeting Dates” is attached herewith as Exhibit A and incorporated herein by reference.

Adjourn Organizational Meeting

Commissioner Simmons moved to close the Organizational Meeting of the Hyde County Board of Commissioners. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

The meeting adjourned at 6:15p.m.

Respectfully submitted:

Minutes approved on the 74th day of January, 2021.

Attest:

Lois Stotesberry, CMC, NCCCC
Clerk, Hyde County Board of Commissioners

Earl Pugh, Jr.
Chair, Hyde County Board of Commissioners

Attachments

Exhibit A: “Resolution No. 2020-12-07 – Resolution of The Hyde County Board of Commissioners Establishing Regular Meeting Dates”

REGULAR MEETING MINUTES
HYDE COUNTY BOARD OF COMMISSIONERS
Monday, December 7, 2020 - 6:00p.m.

Following the Organizational Meeting and opening prayer by Commissioner Simmons and, Pledge of Allegiance, Chairman Pugh called the December 7, 2020 Regular Meeting of the Hyde County Board of Commissioners to order at 6:15p.m., on Monday, December 7, 2020 in the Hyde County Government Center Multi-Use Room.

The following members were present on the mainland: Chairman Earl Pugh, Jr.; Commissioners Ben Simmons, Shannon Swindell, Goldie Topping and Randal Mathews; County Manager Kris Cahoon Noble; Clerk to the Board Lois Stotesberry; and, IT Director Donnie Shumate.

Attorney Franz Holscher attended from Washington via Zoom.

Daniel Brinn, Water & Flood Control Coordinator, joined the meeting during presentation of matters requiring his input.

Due to COVID-19 restrictions, the December 7, 2020 Hyde County Board of Commissioners Regular meeting was live streamed via the Hyde County Facebook page. Video is available on Facebook and on the County's YouTube channel for download to a personal device.

CONSIDERATION OF AGENDA:

Commissioner Simmons moved to approve the Monday, December 7, 2020 Regular Meeting Agenda as presented by the Clerk. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

PRESENTATIONS:

Tax Report

IT Director Donnie Shumate presented the November 2020 TR-407 Daily Distribution Report. Mr. Shumate reported collections are up due to the new Farragut Tax System and on-line credit card processing. He also credited County Attorney Holscher who is diligently collecting back taxes and Debt Setoff Officer Lois Stotesberry and DSO Hearing Officer Jane Hodges for collecting delinquent EMS, Utilities, Health and Tax Department debts.

Commissioner Simmons moved to accept the November 2020 TR-407 Tax report as presented. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

RECOGNITION:

Kris Cahoon Noble, County Manager, recognized employee Derrick Potter, Ocracoke EMT, for outstanding patient care. Ms. Noble recognized the Christmas In The Quarter Group, Swan Quarter Volunteer Fire Department and the Hyde County DSS Float committee. She thanked Corrinne Gibbs, Logan Mooney and Joey Williams for diligently managing hurricane expenditures. Hyde County received approximately \$3 million from FEMA to reimburse county funds used during Hurricane Dorian.

Earl Pugh, Jr., Chairman, recognized all county employees for their dedication to Hyde County during Hurricane Dorian.

PUBLIC COMMENTS:

Eileen Brooks, Swan Quarter, discussed problems with flood gates near the Brooks' property.

Kris Cahoon Noble, County Manager, and Daniel Brinn, Water & Flood Control Coordinator, reported flood gates issues are an ongoing county-wide problem that will be on the next Soil & Water Steering Committee Agenda.

Mr. Brinn, is aware of holes in the gasket on the flange of the gate and believes it is the cause of their flooding issues. He plans to request approval to replace this gate with a gator style tide gate.

Mr. and Mrs. Brooks were invited to attend the Steering Committee meeting to discuss their flood gate issue.

Commissioner Simmons recommends mechanically lifting flood water in the County.

Hearing no further comment from the public, Chairman Pugh continued the meeting.

ITEMS OF CONSIDERATION:

Emergency Services General Operational Guidelines Update

David White, Paramedic/EMS Director, presented an updated "EMS General Operational Guidelines" to address some key EMS issues such as uniformity in appearance, driving and cell phone usage and title updates.

Commissioner Swindell moved to approve the updated Hyde County EMS General Operational Guidelines. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Commissioner Simmons requested the Blackbeard symbol not be used on Hyde County ambulances and recommended changing to a new logo.

Manager Noble and EMS Director White reported the Blackbeard symbol has already been removed from EMS uniforms and correspondence. They have also discussed changing to a new ambulance logo.

Sheriff's Office Reorganization

Guire Cahoon, Sheriff, requested Board approval to freeze one vacant Administrative Assistant I position and create a Deputy Sheriff position in his department. Sheriff Cahoon presented Hyde County positions by department salary information and a proposed Sheriff's Office organizational chart. He reported this change will not increase the Sheriff's Department budget.

Commissioner Swindell moved to approve freezing the Administrative Assistant I position and creating a Deputy Sheriff position as presented by Sheriff Cahoon. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Utilities Department Salary Study

Clint Berry, Utilities Director, presented findings of his department's internal salary study to be utilized for employees of the Utilities Department. The study covered minimum to maximum employment over 30 years of service with a 1% increase in pay per year served. The increase is calculated after probation and

certification requirements are completed.

Finance Officer Corrinne Gibbs explained the Utilities Department operates on its own enterprise funds. No General Fund or Tax Fund money is used.

Manager Noble explained the Board is asked to vote only on the Utilities Department years of service upgrade presented by Mr. Berry. She will meet with Department Heads to begin their individual department's salary study to be calculated in the FY21-22 budget.

Commissioner Ben Simmons requested across-the-board drug testing for all employees.

After discussion, Commissioner Mathews moved to approve the Utilities Department salary survey findings and implementation of the pay increases. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Ocracoke EMS Lease (Teach's Hole)

Kris Cahoon Noble, County Manager, reported the building being occupied by Ocracoke EMS located at 935 Irvin Garrish Highway has been sold. The Residential Rental Contract (lease agreement) will continue under the same terms with Fesham Properties, LLC of Ocracoke.

Commissioner Mathews moved to approve the Ocracoke EMS lease with Fesham Properties, LLC. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Ocracoke EMS Disaster Repair Bid Tabs (Back Road)

Daniel Brinn, Water & Flood Control Coordinator, reported the old Ocracoke EMS Station located at 270 Back Road was flooded during Hurricane Dorian. The lease included the provision that the County of Hyde was/is responsible for repairs to the building as well as maintaining insurance on the property.

Hyde County advertised the bid twice with the most recent closing on November 5, 2020. The four bids received were from Corporate Vision, Inc. (\$127,650.00), Roswell Group (\$140,813.75), Paul Woolard Homes (\$155,625.00), and Danco Builders (\$390,930.16). The lowest responsible and responsive bid was from the Roswell Group.

Commissioner Swindell moved to authorize the County Manager and County Attorney to enter into a contract with the Roswell Group in the amount of \$140,813.75 to do the necessary repairs and renovations on the old Ocracoke EMS Station. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Ocracoke EMS Disaster Repair Project Budget Ordinance (Back Road)

Kris Cahoon Noble, County Manager, reported Hyde County was under a lease for property located on Back Road and utilized as an EMS Station at the time of Hurricane Dorian. The lease required Hyde County to maintain insurance and made Hyde County responsible for any repairs to the property. The property was flooded and received substantial damage. Insurance proceeds will be based on eligible expenses under an approved construction contract. Bids have been received with a low bid of \$140,813.75. Hyde County does have an insurance deductible of \$50,000.00 which is an approved FEMA Public Assistance expenditure. The

remaining funds will be negotiated through insurance. These revenues and expenditures for the repair of the structure are reflected in the attached Project Budget Ordinance.

Commissioner Swindell moved to approve the Ocracoke EMS Disaster Repair Project Budget Ordinance as presented. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Clerk's Note: A copy of "Ocracoke EMS Disaster Repair Project Budget Ordinance (Back Road)" is attached herewith as Exhibit A and incorporated herein by reference.

Hurricane Matthew Stream Debris Contract Extension

Daniel Brinn, Water & Flood Control Coordinator, reported the Hurricane Matthew Stream Debris Removal Contract 17-175-4015 was slated to expire December 31, 2020. Amendment No. 05-2021 extends the Division of Soil & Water contract to December 31, 2021.

Commissioner Mathews moved to approve extension of the Grant/Contract as presented. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Beaufort County Community College Lease Renewal

Kris Cahoon Noble, County Manager, reported Beaufort County Community College currently leases space at the Hyde/Davis Business Enterprise Center at 33460 US Hwy 264 in Engelhard, NC owned by Hyde County. Ms. Noble requested extension of the lease for one year beginning December 31, 2020 continuing until December 31, 2021.

Commissioner Mathews moved to approve extension of the Hyde/Davis Center - BCCC lease as presented. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

BHM Regional Library Lease Renewal

Kris Cahoon Noble, County Manager, reported Beaufort Hyde Martin Regional Library, Inc. currently leases space at the Hyde Davis Business Center at 33460 US Hwy 264 in Engelhard, NC owned by Hyde County. Ms. Noble requested extension of the Hyde/Davis Business Center lease for one year Beginning January 1, 2021 continuing until December 31, 2021.

Commissioner Swindell moved to approve extension of the Hyde/Davis Center - BHM Regional Library, Inc. lease as presented. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

CDBG Infrastructure Award of Legal Services

Kris Cahoon Noble, County Manager, reported Hyde County accepted proposals for legal services for the Community Development Block Grant (CDBG) Infrastructure project. Two firms submitted proposals, the Law Office of Misa B. Raynor, PA and Bratcher Adams Folk, PLLC. Ms. Noble recommended working with the Raynor Firm who has a solid track record with Hyde County, is within a closer geographic area and is price competitive.

Commissioner Mathews moved to approve the Raynor Firm to provide legal services for CDBG-I. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh,

Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

McClees Consulting, Inc. Contract Extension

Kris Cahoon Noble, County Manager, presented a contract extension for McClees Consulting firm that provides lobbying services to Hyde County. One notable change is the inclusion of Jones Street Consulting, LLC which will be assisting the Mr. and Mrs. McClees in their service to Hyde County. McClees Consulting firm has been integral in helping Hyde County advocate for NC Ferry Service funding for regular ferry service, passenger ferry funding and leads the resistance against ferry tolls. They have been and continue to be integral in derelict vessel legislation, septic and soils, wildlife and commercial fishing issues. One half of their contract is reimbursed by Ocracoke Occupancy Tax.

Commissioner Mathews moved to approve the McClees Consulting Contract as presented. Commissioner Topping seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

Broadband Expansion Plan

Kris Cahoon Noble, County Manager, reported in November, RiverStreet Networks presented to the Hyde County Board of Commissioners in regard to their work to expand internet connectivity across Hyde County. While we continue to work on the fixed wireless and television white space pilot program, the next step towards a truly connected county is to complete a comprehensive engineering plan for broadband expansion across all of Hyde County.

The benefits of having this plan will help the county be proactive:

- Establishes a goal and vision for the County (Blueprint)
- Identifies problem areas – providers/unserved areas
- Prepares county for partnership and economic development
- County will own a complete detailed engineering plan
- Establishes timeline, maps and estimated cost
- Most importantly – provides shovel ready design for grant/loan application preparedness

The total cost for this project is \$80,000.00 and this is an eligible expenditure under the North Carolina Coronavirus Relief Fund (CRF). Hyde County has received \$396,000.00 in CRF funding that must be spent for eligible expenditures as outlined by the North Carolina Pandemic Recovery Office and as established by the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”). All CARES Act funding must be expended by December 31, 2020.

Under NC General Statute 143-129(e)(6) Hyde County may contract with RiverStreet Networks as a sole source contract for professional service. The partnership with RiverStreet over the last 3 years and the pilot program has given RiverStreet the knowledge base needed to proceed and there is no other vendor that could supply this type of planning service with the technical knowledge of Hyde’s assets and geography and ability to complete the work.

Commissioner Randal Mathews recommends using the co-op option to give the county affordable internet service in Hyde County. This project is necessary in order to get the grants for the Broadband Expansion Plan.

IT Director Donnie Shumate explained the benefit of setting up a fixed wireless including a fiberoptic plan.

Commissioner Swindell moved to approve the expenditure of \$80,000.00 for a broadband expansion and fixed wireless expansion plan; and, authorize the County Manager and County Attorney to negotiate and enter into a contract for the authorized amount. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell, Topping and Mathews; Nays – None; Absent or not voting – None.

BUDGET REVISIONS (none)

MANAGEMENT REPORTS:

The commissioners and county manager shared with the public their various activities and ideas for continuous improvement of government services in Hyde County.

Shannon Swindell – reported water control is needed in every community and said he is glad to have Commissioner Mathews’ knowledge to assist Hyde County with the broadband expansion project.

Benjamin Simmons – advised Hyde County needs mechanical water lifting to stop flooding. He announced Mr. Julio Morales has joined the DSS Board.

Goldie Topping – reported she talked with a citizen about the flood gate issue. Ms. Topping complimented everyone’s participation in the Swan Quarter parade.

Randal Matthews – reported Ocracoke Island also has flooding issues.

Earl Pugh, Jr. – will attend the UNC-SOG Essentials of County Government – Ethics for Local Elected Officials with Commissioner Simmons in February.

Kris Cahoon Noble – is compiling a list of Boards and Committees and will address vacancies at the January 4, 2021 Commissioners meeting. She reported 114 structures damaged by Hurricane Florence and 60 to 70 structures damaged by Hurricane Dorian are being elevated. Commissioner Mathews will attend Essentials of County Government – Track 1 training and Commissioner Topping will attend Track 2 training.

PUBLIC COMMENT: (none)

CLOSED SESSION: (none)

Commissioner Simmons moved to adjourn the meeting. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Topping and Mathews; Nays – None; Absent or not voting – None.

The meeting adjourned at 8:11p.m.

Respectfully submitted:

Minutes approved on the 4th day of January, 2021.

Attest:

Lois Stotesberry, CMC, NCCCC

Earl Pugh, Jr.

Clerk, Hyde County Board of Commissioners

Chair, Hyde County Board of Commissioners

Attachments

Exhibit A: “Ocracoke EMS Disaster Repair Project Budget Ordinance (Back Road)”

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Donnie Shumate
Attachment: Yes - Tax Collections Report

ITEM TITLE: Tax Collections Report

SUMMARY: A report of the prior month's tax collections will be presented with comparison to the previous year. A year to date comparison will also be presented.

RECOMMEND: ACCEPT REPORT

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Meredith Nicholson
Attachment: No

ITEM TITLE: ABC Board Report for F/Y ended 06/30/2020

SUMMARY: Ms. Meredith Nicholson will deliver the ABC Board Report for F/Y ended 06/30/2020.

RECOMMEND: ACCEPT REPORT AND DISBURSEMENT

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 4, 2021
Presenter: Hyde County Health Director Luana Gibbs
Attachment: Yes - Press Release

ITEM TITLE: COVID 19 Update

SUMMARY: Health Director Luana Gibbs will provide an update.

RECOMMEND: NO ACTION REQUIRED

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

Hyde County Health Department

Luana C. Gibbs, RN, BIS - Health Director

P.O. Box 100
1151 Main Street
Swan Quarter, N.C. 27885

Phone: (252) 926-4399
Fax: (252) 926-0021



COVID-19 UPDATE

For immediate release

December 30, 2020

The active case count for positive COVID-19 cases as of 4:00 p.m. today is 118; total cases to date is 365; recovered 242; and deaths 5. Much research must go into death counts, so this number may change in time.

COVID-19 continues to increase. Today's numbers have risen significantly due to another outbreak in the Hyde Correctional Facility. This outbreak, coupled with the community spread peaks explain the high number of cases. As mentioned in yesterday's press release, this will continue.

NC DHHS has released a timeline for vaccination with the COVID-19 vaccine for individuals. Individuals 75 years of age and older, health care workers who were not included in phase 1a, plus frontline essential workers (defined below) will be the next wave of folks to get the vaccine, which is expected to start the week of January 4th based on vaccine availability. This group of folks is considered the Group 1b. Appointments must be made, and a press release and additional information will be posted throughout the community for procedures on how to get your vaccine. Frontline essential workers are:

- First responders (e.g., firefighters and police officers)
- Corrections officers
- Food and agricultural workers
- U.S. Postal Service workers
- Manufacturing workers
- Grocery store workers
- Public transit workers
- Education and child care workers (teachers, support staff, day care).

Other individuals will get vaccinations following Group 1b., but stay tuned for specifics as they roll out.

Testing continues to be a priority for those who have been exposed to the virus, or develop symptoms. Contact Hyde County Health Department 926-4399, Engelhard Medical Center 925-7000, or Ocracoke Health Center 928-1511 for appointments. For 24/7 on-call services, dial 1-866-462-3821, the Coronavirus Hotline.

Please note, Hyde County Health Department is closed on New Year's Day!

Get your information from reliable sources, such as:

- CDC, www.cdc.gov/Coronavirus
- NC Division of Health and Human Services, www.ncdhhs.gov,
- Hyde County Health Department, www.hydehealth.com, 252-926-4399

Practice the 3 Ws - Wear, Wait, Wash!!!

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 4, 2021
Presenter: Manager Kris Cahoon Noble
Attachment: Yes

ITEM TITLE: NC DHHS Office of Economic Opportunity CSBG Program

SUMMARY:

ATTACHED YOU WILL FIND THE ECONOMIC IMPROVEMENT COUNCIL, INC.'S – COMMUNITY SERVICE BLOCK GRANT FY 2021-22 APPLICATION FOR FUNDING FOR REVIEW. A REVIEW BY THE HYDE COUNTY COMMISSIONERS IS REQUIRED.

ANY QUESTIONS CAN BE SUBMITTED AT YOUR EARLIEST CONVENIENCE. THE DEADLINE FOR SUBMISSION IS FRIDAY, JANUARY 15, 2021.

AFTER REVIEW BY THE HYDE COUNTY BOARD OF COMMISSIONERS, THE CLERK TO THE BOARD WILL COMPLETE THE ATTACHED COMMUNITY SERVICES BLOCK GRANT DOCUMENTATION OF SUBMISSION TO COUNTY COMMISSIONERS FORM TO INCLUDE NOTARIZATION IN ADHERENCE TO OUR GUIDELINES.

THE EIC THANKS THE BOARD IN ADVANCE FOR THEIR CONTINUED SUPPORT OF THE MANY YEARS. THE EIC LOOKS FORWARD TO CONTINUED COLLABORATION WITH THE HYDE COUNTY BOARD OF COMMISSIONERS IN SERVING EACH OF THEIR COUNTIES IN THE NORTHEAST REGION AS THEY EMPOWER FAMILIES TOGETHER TO RISE ABOVE THE FEDERAL POVERTY GUIDELINES.

HYDE COUNTY'S REPRESENTATIVE OF THE EIC IS Ms. RETA BLAIR, COMMUNITY SERVICE BLOCK GRANT DIRECTOR, ECONOMIC IMPROVEMENT COUNCIL, INC., LOCATED AT 712 VIRGINIA ROAD / PO BOX 549 / EDENTON, NC 27932. SHE CAN BE REACHED AT PHONE: (252) 482-4458 x 142 | FAX: (252) 482-8227

EMAIL: RETA.BLAIR@EICCA.ORG | WWW.EICCA.ORG

RECOMMEND:

MOTION MADE BY: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

MOTION SECONDED BY: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

VOTE: ☐ PUGH
☐ SIMMONS
☐ MATHEWS
☐ SWINDELL
☐ TOPPING

North Carolina Department of Health and Human Services

Division of Social Services



Community Services Block Grant Program

Fiscal Year 2021-22 Application for Funding

Project Period July 1, 2021– June 30, 2022

Application Due Date: January 15, 2021

Agency Information			
Agency:		Economic Improvement Council, Inc.	
Agency:		Economic Improvement Council, Inc.	
Federal I.D.		560857026	
DUNS Number:		081423030	
Administrative Office Address:		712 Virginia Road, Edenton, NC 27932	
Mailing Address (include the 4-digit zip code extension):		Post Office Box 549 Edenton, NC 27932	
Telephone Number:		(252) 482-4458	
Fax Number:		(252) 482-8227	
Proposed Funding:	CSBG: \$ 334,188	Additional Resources: \$21,027,835.26	Agency Total Budget: \$21,362,023.26
Application Period:		Beginning: July 1, 2021	Ending: June 30, 2022
Board Chairperson:		Mr. Robert Williams	
Board Chairperson's Address: (where communications should be sent)		119 US Highway 158 Business West Gatesville, NC 27938	
Board Chairperson's Term of Office (enter beginning and end dates):		08/2019 – 09/2024	
Executive Director:		Dr. Landon B. Mason, Sr.	
Executive Director Email Address:		Dr.Landon.Mason@eicca.org	
Agency Fiscal Officer:		Jose Taylor	
Fiscal Officer Email Address:		Jose.taylor@eicca.org	
CSBG Program Director:		Mrs. Reta Blair	
CSBG Program Director Email Address:		reta.blair@eicca.org	
Counties Served with CSBG funds:		Camden, Chowan, Currituck, Dare, Gates, Hyde, Perquimans, Pasquotank, Tyrrell, Washington	
Agency Operational Fiscal Year:		July - June	

North Carolina Department of Health and Human Services
Office of Economic Opportunity –
2420 Mail Service Center / Raleigh, North Carolina 27699-2420

Proposed Funding

CSBG: \$334,188

Additional Resources: \$21,027,835.26

Agency Total Budget: \$21,361,023.26

Checklist to Submit a Complete Community Services Block Grant (CSBG) Application

Please put a check mark in the appropriate box to show that you have included the completed document with your application. All documents are required with the exception of those that say "if applicable."

Item	Included (✓)
Signed Application Certification (blue ink only)	
Signed Board Membership Roster (blue ink only)	
Board of Directors Officers and Committees	
Board of Directors Community Needs Assurance	
Planning Process Narrative	
Form 210 – Agency Strategy for Eliminating Poverty	
Form 212 – One-Year Work Program	
Monitoring, Assessment and Evaluation Plan	
Form 212A – CSBG Administrative Support Worksheet (if applicable)	
Form 225 – Agency Budget Information	
Form 225N-Budget Narrative	
<u>Appendices (to be attached by the Applicant):</u>	
• Organizational Chart (do not include names)	
• Job Description and Resume for the Agency's Executive Director	
• Job Description and Resume for the Agency's Chief Financial Officer	
• Job Descriptions for all CSBG employees (do not include names)	
• Affirmative Action Plan	
• Documentation of Public Hearings for Initial Planning Process:	
Copy of Public Notice(s) from Newspaper(s)	
Agenda of Public Meeting(s)	
Copy of Attendance Sheet(s)	
Minutes of Public Meeting(s)	
• Documentation for Notice of Intent to Apply:	
Copy of advertisement(s)	
• Documentation of Submission to County Commissioners:	
Notarized document from county clerk	
Commissioners' comments or minutes (if applicable)	
• Cognizant-Approved Indirect Cost Agreement	
• Copy of the Proposal Application submitted to the cognizant agency for approval of the Indirect Cost Rate	
• Cost Allocation Plan (if applicable)	
• Vehicle Registrations (<i>must be up-to-date and after July 1, 2021</i>)	
• State Certification-No Overdue Tax Debts	
• State Certification-Contractor Certification required by N.C. Law	
• Federal Certifications	
• Cost Allocation Plan Certification	
• Federal Funding Accountability and Transparency Act (FFATA)	
• Central Contractor Registration (CCR) (<i>must be up-to-date and after July 1, 2021</i>)	

**Checklist to Submit a Complete Community Services Block Grant (CSBG) Application
(continued)**

Item	Included (✓)
• IRS Tax Exemption Verification- verifies the agency's 501 (c) (3) status <i>(must be dated after July 1, 2016)</i>	
• Conflict of Interest Policy <i>(must have been approved within the past 5 years and must be notarized)</i>	
• Contractual Agreements/leases <i>(must be current within contract period)</i>	

**Community Services Block Grant Program
Fiscal Year 2020-21 Application for Funding
Certification and Assurances**

Public Hearing on the Initial Plan

We herein certify that a public hearing as required by 10A NCAC 97B .0402 Citizen Participation in the Application Process occurred on November 17-19, 2020 for the initial planning process for the agency's current project plan and the agency has maintained documentation to confirm the process of the public hearing.

For multi-county providers, indicate the date and the county the hearing was held.

Date	County	Date	County
November 17, 2020	Camden	November 18, 2020	Chowan
November 17, 2020	Currituck	November 18, 2020	Gates
November 17, 2020	Dare	November 19, 2020	Tyrrell
November 18, 2020	Perquimans	November 19, 2020	Hyde
November 18, 2020	Pasquotank	November 19, 2020	Washington

County Commissioners' Review

We herein certify that the application for this project period was submitted to the Board of County Commissioners for review and comment on December 15, 2020 as required by 10A NCAC 97C .0111 and 10A NCAC 97C .0307(9).

For multi-county providers, indicate the county and date the application for funding was presented to the Board of County Commissioners as required by 10A NCAC 97C .0111(B).

Date	County	Date	County
	Camden		Chowan
	Currituck		Gates
	Dare		Tyrrell
	Perquimans		Hyde
	Pasquotank		Washington

Board of Directors Approval of the Application

I hereby certify that the information contained in the attached application is true and the Board of Directors has reviewed and approved this application for the Community Services Block Grant Program.

Date of Board Approval: _____

Board Chairperson: _____
(Signature)

(Date)

Finance Committee Chairperson: _____
(Signature)

(Date)

Board of Directors' Membership Roster

Total Seats Per Agency Bylaws	15	Total Current Vacant Seats	1
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Total Number of Seats Reserved for Each Sector	Poor	6	Public	5	Private	3
Total Number of Vacant Seats Per Each Sector	Poor	0	Public	0	Private	1

Name	County of Residence	Community Group/ Area Represented	Date Initially Seated [month/year]	Number of Terms Served [completed]	Current Term Expiration [month/year]
Representatives of the Poor					
1. Sheila Gregory	Currituck	Currituck County Commissioners	6-2012	1	5-2022
2. Jakeema Spencer	Hyde	Hyde County Community	5-2019	0	2-2024
3. Jessica Davenport	Dare	Dare County Community	7-2012	1	6-2022
4. Mayor Fred Yates	Perquimans	Perquimans County Community	9-2015	0	11-2025
5. Wanda W. Harvey	Beaufort	Beaufort County Community	8-2017	0	1-2022
6. Precious Diaz	Pitt	Pitt County Community	11-2017	0	10-2021
Public Elected Officials					
1. Dr. William Sawyer	Camden	County Commissioner	7-2015	1	7-2022
2. Glorious Elliott	Chowan	County Commissioner	5-2019	0	7-2021
3. Robert Williams	Gates	County Commissioner	9-2014	2	8-2021
4. Nina Griswell	Tyrrell	County Commissioner	11-2015	0	11-2025
5. Mayor Jerry McCrary	Martin	County Commissioner	9-2018	0	9-2023
6.					
Representatives of Private Organizations					
1. Melvin Norman	Washington	Washington County Community	7-2014	1	7-2024
2. Pearl Sutton	Pasquotank	Pasquotank County Community	7-2019	0	7-2021
3. Attorney Thomas Wood	Chowan	Chowan County Community	11-2015	0	11-2025
4.					
5.					
6.					

The signature of the Board of Directors Chairperson certifies that the persons representing the poor were selected by a democratic process and that there is documentation on file that confirms the selection of all board members. In addition, by signing below, the Board of Directors Chairperson confirms that the selection of all board members coincides with the directives outlined in the agency's bylaws and that a current Board of Directors Member Profile is on file for each member.

Board of Directors Chairperson

Board of Directors' Membership Contact Listing

Board Member	Physical Address	Email Address
Precious Diaz	2884 Little Gem Circle Winterville, NC 28590	diamonddiaz63@gmail.com
Melvin Norman	743 Marriner Road Roper, NC 27970	normanm23@mchsi.com
Sheila Gregory	108 South Gregory Road Shawboro, NC 27973	sheila.gregory@ncsu.edu
William Sawyer	533 N. Trotman Road Camden, NC 27921	5sawyer@wildblue.net
Robert Williams	119 US Highway Business W Gatesville, NC 27938	robertewilliams46@hotmail.com
Jessica Davenport	PO Box 669 Manteo, NC 27954	davenport@dcdss.org
Fred Yates	147 Winfall Blvd. Winfall, NC 27985	fred@inteliport.com
Nina Griswell	175 Travis School Road Columbia, NC 27925	ngriswell@tyrrellcounty.net
Thomas Wood	105 West King Street Edenton, NC 27932	thomas@godwinandgodwin.net
Jerry McCrary	PO Box 98 Parmele, NC 27861	mayorjerrym@gmail.com
Wanda Harvey	1303 Nicholson Street Washington, NC 27889	cnellrae@gmail.com
Pearl Sutton	1222 Soundneck Road Elizabeth City, NC 27909	pearljos71@gmail.com
Glorius Elliott	342 Sandy Ridge Road Edenton, NC 27932	joy@hughes.net
Jakeema Spencer	PO Box 25 Englehard, NC 27824	sjakeema@yahoo.com

Board of Directors' Officers and Committees

Note: All committees of the board should fairly reflect the composition of the board (10A NCAC 97C .0109). Be sure to identify the chairperson and other committee positions.

Name	Office	Sector Represented	County Represented*
Officers of the Board			
Robert Williams	Chairperson	Public	Gates
William Sawyer	Vice Chairperson	Public	Camden
Nina Griswell	Secretary	Public	Tyrrell
Nina Griswell	Treasurer	Public	Tyrrell
Committee Name: Executive Committee			
Robert Williams	Chairperson	Public	Gates
Melvin Norman		Private	Washington
Nina Griswell		Public	Tyrrell
William Sawyer		Public	Camden
Committee Name: Personnel Committee			
Fred Yates	Chairperson	Poor	Perquimans
Sheila Gregory		Poor	Currituck
Thomas Wood		Private	Chowan
Committee Name: Planning / Evaluation Committee			
Jessica Davenport	Chairperson	Poor	Dare
Jerry McCrary		Public	Martin
Pearl Sutton		Private	Pasquotank
Committee Name: Audit Committee			
Precious Diaz	Chairperson	Poor	Chowan
Wanda Harvey		Poor	Beaufort
Committee Name: Finance Committee			
Nina Griswell	Chairperson	Public	Tyrrell
Jakeema Spencer		Poor	Hyde
Glorius Elliott		Public	Chowan
Committee Name:			
	Chairperson		

*To be completed by agencies serving multiple counties.

Community Service Block Grant

Board of Directors Contractual Certifications

I, Robert Williams and Economic Improvement Council, Inc. (board chairperson name and name of applicant) certify the information in the following categories by initialing each certification and signing below:

- ☒ **A. Conflict of Interest:** I certify that a Conflict of Interest Policy is in place and that a copy of the policy can be found in the Employee Policy Manual and in the Board Member Handbook. I also certify that all members of the Board of Directors and all staff annually sign "Conflict of Interest" forms and that copies of Board member signatures are kept in the Board Minutes Book while copies of employee signatures are retained in the personnel files.
- ☒ **B. Board of Director Orientation/Training:** I certify that a Board Member Orientation Policy is in place and that it is utilized as new Board members are assigned to the Board. I also certify that all Board members attend an annual Board Training each year and record of such is reflected in the Board minutes. The most recent Board Training occurred on January 22 – 23, 2020.
- ☒ **C. Agency-wide Audit:** I certify that PETWAY MILLS & PEARSON, PA performs an audit annually. The audit is completed each year and submitted for review by the Board. The most recent audit for program year July 1, 2018 – June 30, 2019 was submitted and accepted by the Board at the March 30, 2020 meeting and is on record in said minutes.

Certification (Original Signature)

Signature of Chairperson/President

Date

Community Service Block Grant Certification of Community Assessment

The Economic Improvement Council, Inc. (applicant) has conducted a Community Assessment of its service area within the past three (3) years utilizing the following method(s):

(Check one or more of the following methods)

- ☒ Surveys of the community(s) - door to door, telephone, etc.
- ☐ Review of Records - agency intake forms, program participant records, etc. (may be used with at least one other type of needs assessment; will not meet compliance on its own)
- ☐ Review of demographical information - U.S. Census, welfare statistics, unemployment statistics, etc.
- ☐ Discussions/information/testimony provided by individuals and community members - social service professionals, agency staff, program participants, etc.
- ☐ Public meetings to solicit input on community needs
- ☐ Other (Describe) _____

The most recent Community Assessment was completed on: October 2, 2020
(date)

The Community Assessment was completed by: Economic Improvement Council, Inc.
(agency or contractor)

It is expressly understood that this Community Assessment should include community and consumer input. It is to be used as a basis for prioritizing the needs of the low-income population in the service area and for planning the applicant's projects to meet those needs.

It is further understood that documentation validating that a Community Assessment was completed and is to be retained by the applicant and is subject to review by the Office of Economic Opportunity.

Please provide a 4-5 sentence summary of your most recent Community Needs Assessment:

The Economic Improvement Council, Inc. utilized the grass-roots approach toward engaging the community-at-large in our ten (10) county service area to assess the needs therein. As a participant in the survey, individuals willingly shared their earnest opinions about the needs of their respective communities while highlighting its strengths. This in turn, reaffirmed that community resources and partnerships are vital toward helping families thrive.

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(continue to next page)

The following is a list of needs as prioritized, with community input, through the needs assessment process.

1. Primary Education	4. Adequate Nutrition
2. Secondary Education	5. Transportation
3. Safety	6. Housing

Certification (Original Signature)

Signature of Chairperson/President

Date

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
Planning Process Narrative**

1. Explain in detail how each of the following was involved in the planning and development of this strategic plan.
 - a. Low-Income Community: The low-income community participated in communities and their local County Commissioners meetings to determine the priorities, needs, and resources that were available to assist them. The result of the meeting indicated that the Self-Sufficiency Project would be the number one priority for the Community Services Block Grant Program.
 - b. Agency Staff: The Community Services Block Grant staff served as resource providers and facilitators during the planning progress. The staff did not influence the low-income families of their decisions. They offered suggestions and provided technical assistance as requested by the target communities and residents.
 - c. Agency's Board Members: The Economic Improvement Council Board approved the Anti-Poverty planning process as presented by the Community Services Block Grant Director.
2. Describe how and what information was gathered from the following key sectors of the community in assessing needs and resources during the community assessment process and other times. These should ideally be from each county within your agency's service area:
 - a. Community-based organizations
 - b. Faith-Based Organizations
 - c. Private Sector
 - d. Public Sector
 - e. Educational Sector

Our Community Needs Assessment was done through our Community Collaboration Partners, Agency Customers, and our Faith-Based Partners. Survey conversations were held with our Educational Partners and Leaders. The needs assessment provided an increased understanding of the needs in the community and why they existed. Community members has the opportunity to share how the need impacted their quality of life. The needs assessment further allows for strategic: Planning, Priority, Setting, Program Outcomes and Improvements. The six most important needs in our communities based on our assessment are:

1. Employment
 2. Housing
 3. Affordable Child Care
 4. Finances
 5. Secondary Education
 6. Safety
3. Describe your agency's method and criteria for identifying poverty causes including how the agency collected and analyzed qualitative and quantitative data in identifying those causes.

- a. The agency's method of identifying poverty causes was through the Census Statistics, County Assessments, and the Poor Sectors Representation on the Economic Improvement Council (EIC) Board. The HHS Poverty Guidelines are also used to determine the enrollment of families into the Family Self-Sufficiency Program.

Identifying poverty varies among different groups and family conditions. The following is a list of poverty causes in our Northeastern area:

- o Lack of Education
 - o Lack of Industrial Development
 - o High incidence of single family households
 - o Lack of job training and adequate skill development
 - o Lack of adequate public and private transportation
 - o High incidence of job lay off
 - o Health and Mental Health conditions
 - o Lack of cost of living increases
- b. The methods and criteria used to determine priorities and strategies is through and application process which will include: income, employment skills, education, health, and resource availability.
4. Describe activities that your agency has undertaken to advocate for and empower low-income individuals and families to achieve economic independence and security.

EIC advocates and empowers low-income individuals to achieve a greater sense of authority over their lives through the Limited Opportunities to Family Self-Sufficiency Program. Family enrollment coupled with positive guidance will give individuals and families the opportunity to make lifelong decisions in determining their own lives and future. To achieve independence and security, families will identify their own strengths weakness. Case Managers will provide supportive services when needed and suggest ways to handle future challenges.

5. Describe how your agency plans to make more effective use of, coordinate and form partnerships with other organizations and programs including: State welfare reform efforts; public and private resources; religious organizations, charitable groups, and community organizations.

The Economic Improvement Council, Inc. will maintain a relationship with organizations serving low-income families and individuals. The agency's Board of Directors solicits representation from the community organizations including religious and charitable groups to comprise the private sectors of the Board. The CSBG Case Managers will work with local churches, schools, teachers, health care, public housing organizations, community-based organizations, and job training agencies for welfare recipients to help move towards self-sufficiency.

- o State Welfare Form: Maintain established rapport with Social Services
- o Public and Private Resources: Attend meetings, provide and accept referrals and follow-ups.
- o Religious Organizations: Extend notifications to churches and organizations on EIC Agency activities.
- o Charitable Groups: EIC partners with Good360 a 501(c)3 non-profit charitable organization where access to product donations of quality goods from major

brands are accessible to our agency to assist in meeting the day-to-day needs of families in addition to helping during disaster-impacted communities. Further, our services are donated as needed.

- Community Organizations: Attend meetings, maintain rapport, establish new partnerships as new organizations arrive in our region, and maintain seats on various community boards.

6. Describe how your agency will establish linkages between governmental and other social services programs to assure the effective delivery of such services to low-income individuals, to avoid the duplication of such services and to fill identified gaps in services, through the provision of information, referrals, case management and follow-up consultations.

EIC has a satellite office in each of the ten (10) counties. These offices are primarily "One Stop" Centers that provide information and services on all of EIC programs and all other programs in the surrounding area. Services provided through the satellite offices include: eligibility determination, referrals to other agencies to meet customer needs, and follow-up consultations. These satellite offices are shared by other agencies and programs to help fill in service gaps and prevent duplication of services. Additionally, they provide an incentive for other public and private agencies to utilize our offices for their information and referral activities.

7. Provide a description of how your agency will support innovative community and neighborhood-based initiatives related to the purposes of the Community Services Block Grant (fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting).

This mission and philosophy of the Economic Improvement Council, Inc. since inception is to assist families to become self-sufficient. The Self-Sufficiency Program as proposed is designed to support innovative community and neighborhood initiatives aimed toward removing barriers to self-sufficiency.

The Community Services Block Grant staff will support innovative community and neighborhood based initiatives by promoting advertisement and serving as volunteers and encouraging community support. In the wake of the COVID-19 Pandemic, Center for Disease Control (CDC) Guidelines will be adhered to: The 3 W's, Wear, Wait, and Wash to assist in slowing the spread of the virus when in-person support is provided. Another method the agency will utilize will be virtual platforms such as Zoom or Microsoft Teams.

8. Describe activities that your agency has undertaken or plans to undertake, on an emergency basis, for the provision of such supplies and services, nutritious foods and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.

The agency collaborates with food banks, churches and other organizations such as the Department of Social Services, local Head Start Programs, Food and Nutrition Programs and the Cooperative Extension Programs help with the conditions of starvation and malnutrition among low-income individuals. EIC Staff and Board Members currently occupy seats on other agency boards that provide nutritional assistance to low-income individuals.

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
Planning Process Narrative (continued)**

9. Describe how your agency will coordinate the provision of employment and training activities with entities providing activities through statewide and local workforce investment systems under the Workforce Innovation and Opportunity Act. Provide the dollar amount of your allocation that will go towards employment training.

EIC will coordinate provision of employment and training activities through a job screening process. The agency will collaborate with other state and local employment agencies such as: temporary agencies, regional job fairs, colleges, universities, and other businesses to provide referrals for employment and training activities. Collaboratively, all agencies will promote the development and implementation to a more unified system of measuring accountability and performances. Funding in the amount of \$1,250 annually will be utilized in support of these efforts.

10. Describe how your agency will ensure coordination with the emergency energy crisis intervention program under title XXVI (relating to low-income home energy assistance).

EIC has a well-established partnership and rapport with the county Department of Social Services. Other community partnering agencies such as: Catholic Social Ministries, The Salvation Army, United Way, and NC 2-1-1 serve as vital resources to mitigate emergency crisis intervention needs. The agency will make referrals to families and individuals that are in need of emergency services to an energy crisis intervention program. Through consistent coordination with the county Social Services and partnering agencies information will be disseminated to other departments.

11. Describe the needs of low-income youth and your agency's efforts to promote increased community coordination and collaboration in meeting the needs of low-income youth.

The involvement of youth is an integral part of the fabric of EIC and the CSBG Programs. EIC plans and coordinates activities regularly with other programs and partnering agencies such as: the National Youth Sports Program, local schools, colleges and universities. The needs of our youth differs and largely reflects the needs of the greater community. Several needs have been identified are:

- Transient Families
- Family Isolation
- Lack of Recreational Facilities
- School Dropout Rate
- Child Abuse and Neglect
- High Delinquency Rate

EIC partners in collaboration with a multitude of public and private resources to combat the needs for youth.

- Public Schools
- Department of Social Services
- Albemarle Rehabilitation Center
- Albemarle Speech and Hearing

- Private Physicians
- Partnership for Children Centers
- Partnership for Children (Smart Start)
- Good360

To ensure coordination in meeting the above needs, the Council provides expertise and guidance in the development of youth programs and setting priorities for youth involvement.

12. Describe your agency's method for informing custodial parents in single-parent families that participate in CSBG programming about the availability of child support services. In addition, describe your method for referring eligible parents to the child support office[s].

During the initial contact assessment custodial parents in single-parent families are made aware of the child support services. If a custodial parent participating in the CSBG Program is not receiving support benefits the Case Manager will inquire whether they are interested in applying and will provide agency contact information to complete an application.

13. Describe activities that your agency has undertaken or plans to undertake, to address the Department's priorities which includes:

- **Combat the Opioid Crisis** by focusing on policies and practices that prevent opioid misuse, addiction and overdose;
 - EIC has representation serving on various boards or committees who address these challenges such as: Child Protection Teams, Housing Committees, and Social Services. Staff attend training to become a resource in our communities along with Law Enforcement and Emergency Medical Technician Staff.
- **Develop better outcomes for Early Childhood learners** to ensure that they are healthy, safe and nurtured, learning and ready to succeed;
 - EIC's Head Start and Early Head Start has a Child Nutrition Program, takes pride in Continual Training on Safety, and Certified Staff to insure all aspects of health, safety, and an excellent learning environment.
 - In the midst of a global pandemic, Center for Disease Control (CDC) Guidelines are adhered to when in-person learning is engaged: Temperature checks and protective personal equipment is provided for staff and children. The practice of the "3 W's, Wear, Wait, and Wash" assist in slowing the spread of the virus. Further, each facility is treated with "Lastgerm" an EPA Registered (#82972-1), NSF Approved, Non-Toxic Hospital Grade, Deep Disinfection Service Kills 99.999% of viruses, bacteria and pathogens. The EPA has approved "Lastgerms" use against SAR-CoV-2, the Corona Virus that causes the Corona Virus Disease 2019 (COVID-19).
- **Expand NCCARE360**, a statewide database that provides resource information for medical providers and human services professionals in response to social determinants of health like housing stability, food security, transportation access and interpersonal safety; and
 - EIC will continue to collaborate and participate in training sessions with the network team of professionals.
- **Implement Healthy Opportunities** that improve the health, safety and well-being of North Carolinians by addressing conditions in which people live that directly impacts health.

- In partnership with EIC's Section 8 Housing Choice Voucher Program and Weatherization Program instances mold and other hazardous conditions may be addressed to assist families to live a better quality of life.

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
OEO Form 210**

Agency Strategy for Eliminating Poverty

Planning Period: 2021 - 2022

Section I: Identification of the Problem (use additional sheets if necessary)

1. Give the Poverty Cause name(s), rank the poverty cause(s) and identify which one(s) the agency will address.
 - The Poverty Cause Name: Limited Opportunities to Family Self-Sufficiency
 - The Economic Improvement Council, Inc. ranks Employment as the #1 Priority and Housing as #2.
2. Describe the poverty cause(s) in detail in the community with appropriate statistical data (include data sources).

EMPLOYMENT PRIORITY I:

In Northeastern North Carolina, more than 20% of the population is living in poverty. A major problem of poverty within this area is that two-thirds of all poor people in the area have at least one family member working full-time. Recent surveys in the region support the fact that poverty remains high due to the high incidence of unemployment, low wage rate, and female heads of households. The chart listed below provides a breakdown of labor force statistics of the ten (10) counties in the Northeast Region of North Carolina as reported by the North Carolina Department of Commerce – Labor and Economic Analysis Division, Local Area Unemployment Statistics.

2020 September Labor Force Estimates

COUNTY	LABOR FORCE	UNEMPLOYMENT	UNEMPLOYMENT RATE	RANK
Camden	4,601	221	4.8	2
Chowan	5,589	325	5.8	21
Currituck	13,663	708	5.2	8
Dare	18,961	1,244	6.6	50
Gates	5,175	277	5.4	11
Hyde	1,836	141	7.7	80
Pasquotank	16,722	1,084	6.5	47
Perquimans	4,949	298	6.0	32
Tyrrell	1,412	107	7.6	79
Washington	4,738	372	8.5	89

The lack of job opportunities continues to be one of the most major causes of the high unemployment rate. Commuting to the Hampton Roads area of Virginia for employment continues to be high priority for area workers. The Northeastern part of the State has also experienced economic exclusion and underinvestment.

HOUSING PRIORITY II:

As stated in the aforementioned paragraph, the Northeastern Region of North Carolina represents more than 20% of the population is living in poverty. The rate and rank of unemployment on the statistical chart above establishes the bases of affordability of housing in the Economic Improvement Council, Inc.'s service area. Lack of adequate resources in housing and low-income households exceeds the affordable housing units available. In an article posted November 2020 by the North Carolina Housing Coalition 24% (330,144) represent renter households that are extremely low-income. The number of affordable and available rental homes per 100 extremely low-income renters is 43 with 70% of those homes severely cost burdened. One of six households are paying more than half of their income on housing and are considered severely cost burdened based on the unemployment rate. Lack of affordable housing units weighs heavily on the population of job ratio to housing.

(A) Explain why the problem exists.

Lack of Economic Resources: The northeast region is the poorest region in the State of North Carolina. Over eighty percent of the economy is based upon agriculture or farm related resources. The economy is driven by large mechanized farms that employ very few workers. Workers that are able to be employed are usually under-employed and seasonal workers.

Limited Economic Development: The region is slow to develop factories or other employment opportunities so support over 8,700 low-income families with over 25,000 low-income individuals. A large majority of this population are considered the working poor, underemployed or not working in the workforce.

Limited Job Opportunity: Considering the two above statements, adequate job opportunities continue to plague the region. The northeast region consists of only ten percent urban population. Much of this population consists of Pasquotank and Dare counties. Approximately forty percent of this population travels out of the region to Hampton Road (VA) for work in the tourist industry.

(B) Identify the segment of the population and give the number of people experiencing the problem.

According to the July 2019 U.S. Census Quick Facts Dashboard (see chart below) the northeast region is composed of approximately 174,964 citizens within the ten rural counties. Population estimates as of July 1, 2019 an average 13.24% are in poverty. The vast region and sparse population coupled with limited economic development causes the poor and near poor to be impacted by the problem.

COUNTY	POPULATION	% IN POVERTY
Camden	10,867	7.6
Chowan	13,943	18.5
Currituck	27,763	8.8
Dare	37,009	8.9
Gates	11,562	14.7
Hyde	4,937	19.2
Pasquotank	39,824	14.3
Perquimans	13,463	15.0
Tyrrell	4,016	25.4
Washington	11,580	21.3

(C) Provide demographic information of those adversely effected inclusive of:

- (a) Gender
- (b) Age
- (c) Race/Ethnicity for the agency's service area

(D) Explain how the persons are adversely affected.

Persons residing in poverty conditions reside without a decent wage, which causes them to have to live in conditions such as substandard housing, lack of education, health insurance, child care and other necessities afforded to the non-poor.

Section II: Resource Analysis (use additional sheets if necessary)

(E) Resources Available:

- a. Agency Resources: The Economic Improvement Council, Inc. – Section 8 Housing Voucher project currently operates in the ten county region with slots at a funding level annually is \$7,250,926.00.
- b. Community Resources: Four local housing authorities serve the municipalities of Elizabeth City, Hertford, Plymouth, and Edenton. These authorities have subsidized housing available for low-income.

(F) Resources Needed:

- c. Agency Resources: The Economic Improvement Council, Inc. – More funding for HUD Housing to be able to pull more customers from the waiting list.
- d. Community Resources: Affordable Fair Market Rent for those who are just right at the threshold of low and medium income.

Section III: Objective and Strategy

(G) Objective Statement: To enroll 55 low-income families in the Family Self-Sufficiency Program with five rising above the poverty guidelines by June 30, 2020.

Strategies for Objective: To qualify and employ comprehensive case management that would include community services providers such as: NC Works, Department of Social Services, and Base Entities.

OEO Form 210 (continued)

Section IV: Results Oriented Management and Accountability Cycle (use additional sheets if necessary)

Organizational Standard 4.3 requires that an agency's strategic plan and Community Action Plan document the continuous use of the ROMA cycle and use the services of a ROMA trainer.

- (H) Community Needs Assessment: Please summarize the primary needs of your community as determined through the Community Needs Assessment, and explain which of those are Family, Agency, or Community Needs, and why.

The following is a list of needs as prioritized:

Family: Employment, Housing, and Secondary Education

Community: Safety

Agency: Affordable Childcare

- (I) Achievement of Results and Evaluation: Please discuss your agency's achievement of results from last year. What were the successes and why were those areas successful? What areas did not meet targets or expectations and why were those areas not as successful? What Improvements or changes will be made for this year's work plan to achieve desired results and better meet the needs of the community?

The Economic Improvement Council, Inc. was successful in assisting 60% of its targeted customers to rise above the poverty level. The goal of gaining employment and better employment were met 100% with the success of 100% jobs with medical benefits obtained. The global COVID-19 pandemic posed it challenges supporting customers over the past year. This provided customers multiple resources for assistance in emergency situations. EIC provided support as requested in accordance to program guidelines whenever needed. In addition, education institutions were forced closed so customers were unable to meet their goals.

Flexibility in providing comprehensive case management through the pandemic has challenged us to explore greater ways to collaborate and meet the needs of our customers to assist them in meeting and / or exceeding their goals. Developing impactful partnerships during this time has streamlined our ability to better service our customers in any given situation. Strong emphasis will be placed on ensuring supportive services are rendered.

- (J) Please name the ROMA trainer who provided services used in developing this community Action Plan and describe what specific services were provided.

Dr. Landon B. Mason, Sr., NCRT, CCAP, the ROMA trainer provided training and insight on the various areas of services dealing with Family, Community, and Agency. He highlighted the six National ROMA goals. Programmatic lead on Housings, Employment, Child Care, Safety, and Education in a combined effort to bring each service area together.

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
One-Year Work Program
OEO Form 212**

Section I: Project Identification				
1. Project Name:	Family Opportunity to Self-Sufficiency			
2. Mission Statement:	It is the mission of the Economic Improvement Council, Inc. in partnership with the communities to promote the economic, physical and social well-being of its customers by providing high quality services to assist low-income people to become self-sufficient.			
4. Objective Statement:	To enroll 55 low-income families in the Family Self-Sufficiency Program with five families rising above the poverty guidelines by June 30, 2020.			
5. Project Period:	July 1, 2020 to June 30, 2022.			
6. CSBG Funds Requested for this Project:	July 1, 2021	To	June 30, 2022	
7. Total Number Expected to Be Served:	55			
a. Expected Number of New Clients	20			
b. Expected Number of Carryover Clients	35			

**One-Year Work Program
OEO Form 212 (continued)**

Section II: One-Year CSBG Program Objective and Activities				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)
Underemployed	Screening applicants, determine eligibility, and complete enrollment and family contract agreements	3	1.1,2,3,6.2,6.5	CSBG Case Managers
Unemployed	Screen applicants, assessment needs, determine eligibility, and complete enrollment and family contract agreements	10	1.1,2,3,6.2,6.5	CSBG Case Managers
Standard Housing	Screen applicants, assessment needs, determine eligibility, and complete enrollment and family contract agreements	3	2.1,6.2,6.5	Case Managers

**One-Year Work Program
OEO Form 212 (continued)**

Section III: Program Administration and Operations					
Administration, Services, Operations Outcome Expected	Position Title(s)	Implementation Schedule			
		First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Greet customers and directing them to the CSBG Director or Case Manager. Answer questions regarding the CSBG Program. Complete clerical duties such as typing and mailing, Correspondence to customers.	Receptionist	07/01/2021 09/30/2021	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Conduct intakes, interviews and assessments for all customers	Case Managers, Case Manager/AR4CA Administrator	07/01/2021 09/30/2021	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Forward discharge letters to customers, provide referrals, support and follow-ups within 30 days of acceptance date.	Case Managers, Case Manager/AR4CA Administrator	15			
Review applications, approve case management procedures and accept families / individuals for program participation.	Case Managers, Case Manager/AR4CA Administrator	07/01/2021 09/30/2021	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Develop and monitor each customer action plans to ensure progress goal completion.	Case Managers, Case Manager/AR4CA Administrator	35 (5)	40 (5)	45 (5)	50
Conduct 25 home visits to customers as needed to provide ongoing support in case development and goal achievement.	Case Managers, Case Manager/AR4CA Administrator	7	13 (6)	19 (6)	25 (6)
Facilitate in office meetings with customers as well as provide case management sessions via phone and email as needed	Case Managers, Case Manager/AR4CA Administrator	07/01/2021 09/30/2021	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Keep daily and weekly progress data to determine success problems or resources needed for customers. Complete case notes, assessments and other related data entry.	Case Managers, Case Manager/AR4CA Administrator	07/01/2021 09/30/2021	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Support 15 customers with employability skills and address needs and 10 in gaining employment.	Case Managers, Case Manager/AR4CA Administrator	5	10 (5)	12 (2)	15 (3)

a. Assess customer experiences and skills in order to tailor job searches.	Case Managers	2	4 (2)	6 (2)	8
b. Assist with over letter creation and resume.	Case Manager	2	4 (2)	6 (2)	8
c. Facilitate mock interviews	Case Manager	3	6 (3)	9 (3)	12 (3)
d. Refer customers to job fairs and available positions.					
e. Notify customers about job positions in the newspaper and internet	Case Manager	5	5	5	5
f. Provide job-related transportation as needed.					
g. Direct financial support (i.e. work clothing, transportation, childcare, etc.) to eliminate employment barriers.	Case Manager	5	5	5	5
Provide education support to 3 customers.	CSBG Director Case Manager/AR4CA Administrator	2	3 (1)	4 (1)	5 (1)
a. Assist with enrollment in General Education Development (GED), College/University					
b. Provide direct financial support to customers for tuition, transportation to eliminate educational barriers.	Case Manager	1	1	1	1
c. Refer to resources to assist with financial aid, school applications, internship, placement, etc.	Case Manager	3	8 (5)	13 (5)	15 (2)
Provide direct financial crisis assistance to 50 customers with rent, utilities, (water and electric), childcare and transportation fuel and repair.	CSBG Director Case Manager/AR4CA Administrator	11 (11)	22 (11)	33 (11)	44 (11)
Collaborate with Section 8 Program to ensure families with safe standard housing.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Engage 5 customers to free Volunteer Income Tax Program (VITA) to save money by receiving free tax preparation by certified staff.	Case Managers, Case Manager/AR4CA Administrator	0	0	0	0
Make necessary referrals to appropriate agencies, organizations and support groups to meet family stabilization.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022

Promote computer literacy via participation in local NC Works Offices and local Libraries.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Assess customer's progress towards meeting short / long term goals and ultimately rising above the poverty guidelines.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Ensure the correct documentation is obtained during the intake process and properly calculate income.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Maintain hard copies of files on each customer.	CSBG Director Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Maintain accurate records on each customer in the Accountable Results for Community Action (AR4CA) including case notes, financial data and assessments.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Assess AR4CA performance reports and assess customer records to ensure supporting documents are present to validate outcomes as well as accurate case notes action plan, financial data and assessments.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Complete discharge process on customers when appropriate.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Prepare all reports and proposals required by the funder and submit in a timely matter.	Case Managers, Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Approve and process requisitions submitted by Case Managers / AR4CA Administrator for customer assistance.	CSBG Director Case Manager/AR4CA Administrator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Conduct staff supervision, determining training opportunities, complete performance plans and evaluations	CSBG Director	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022
Sweep and mop all floors and perform small plumbing jobs. Vacuum all carpet floors and clean bathrooms. Clean doors, windows and all glass areas and empty trash cans. Replace light bulbs and balance as needed. Install smoke and carbon monoxide detectors where needed. Replace batteries in hallways	Facility Coordinator	7/01/2021 09/30/201	10/01/2021 12/31/2021	01/01/2022 03/31/2022	04/01/2022 06/30/2022

and conference rooms.					

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
One-Year Work Program
OEO Form 212 (continued)**

9. Use the tables below to enter your agency's targeted outcome results. The performance measures will be included in the agency's CSBG contract.

All CSBG grantees operating self-sufficiency projects are required to enter program targets in Table 1. Please refer to *Performance Measures and Outcomes Definitions* on page 7 of the Fiscal Year 2021-22 CSBG Application Instructions. If your agency operates more than one project, you will also need to complete Table 2 on the following page and also enter specific program targets. There should be one table of outcome measures per project.

Table 1 Outcome Measures for Project 1 (Economic Improvement Council, Inc.)	
Measure	Expected to Achieve the Outcome in Reporting Period (Target)
The number of participant families served.	55
The number of low-income participant families rising above the poverty level.	5
The number of participant families obtaining employment.	10
The number of participant families who are employed and obtain better employment.	3
The number of jobs with medical benefits obtained.	2
The number of participant families completing education/training programs.	2
The number of participant families securing standard housing.	3
The number of participant families provided emergency assistance.	35
The number of participant families provided employment supports.	25
The number of participant families provided educational supports.	3
The average change in the annual income per participant family experiencing a change.	This measure does not require a target but must be reported.
The average wage rate of employed participant families.	This measure does not require a target but must be reported.

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
One-Year Work Program
OEO Form 212 (continued)**

Table 2 Outcome Measures for Project 2 (enter project name)	
Measure	Expected to Achieve the Outcome in Reporting Period (Target)
The number of participant families served.	

Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
One-Year Work Program
OEO Form 212 (continued)

CSBG Expenditure by Service Category						
A.2. CSBG Expenditures Domains	Target CSBG Funds	Actual Q1	Actual Q2	Actual Q3	Final	
A.2a. Employment						
A.2b. Education and Cognitive Development						
A.2c. Income, Infrastructure, and Asset Building						
A.2d. Housing						
A.2e. Health and Social/Behavioral Development (<i>includes nutrition</i>)						
A.2f. Civic Engagement and Community Involvement						
A.2g. Services Supporting Multiple Domains	45,000				45,000	
A.2h. Linkages (<i>e.g. partnerships that support multiple domains</i>)						
A.2i. Agency Capacity Building						
A.2j. Other (<i>e.g. emergency management/disaster relief</i>)						
A.2k. Total CSBG Expenditures (auto calculated)						

Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
One-Year Work Program
OEO Form 212 (continued)

10. For Community Action Agencies that serve multiple counties, provide a breakdown of the expected *number of persons served* in each designated county in the table below. Show the total number of persons served in the table.

Number of Families to be Served Per County											
Agency Name: Economic Improvement Council, Inc.											
Project Name: Family Opportunity to Self-Sufficiency											
County	Camden	Chowan	Currituck	Dare	Gates	Hyde	Pasquotank	Perquimans	Tyrrell	Washington	Total
Total	5	5	5	5	5	5	8	5	5	7	55
Planned											
Project Name:											
County											Total
Total											
Planned											

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
Monitoring, Assessment and Evaluation Plan**

1. Describe the role and responsibilities of the following in the assessment and evaluation of agency programs.

- a. **Board of Directors:** The Board of Directors participates in the development, planning, implementation, and evaluation of the Community Services Block Grant program which serves the low-income community. The Board delegates the responsibility of the day-to-day operation of the agency to Executive Director who then assigns authority to the CSBG Director to operate and make sure the program is managed effectively. The Board of Directors receives reports periodically to ensure that the goals established are being properly implemented. They also make the necessary adjustments to redirect or modify the program when necessary.
- b. **Low-Income Community:** The low income community receives reports on a regular basis via local community organizations and the CSBG staff. The low-income community will have the opportunity to make suggestions regarding the implementation of the program. They are also given the opportunity to appear before the Board of Directors and express their concerns regarding the administering of the program and its evaluation.
- c. **Program Participants:** Through a chain of command, program participants may express their concerns regarding the CSBG Program. Participants may request to meet with the Executive Director of the Board of Directors. The agency will conduct surveys to assess the quality of the program as a means of involving participants and obtaining their opinion regarding CSBG standards and the quality of service being offered.
- d. **Others:** Other citizens of community groups may express concerns regarding the implementation of the CSBG Program by contacting the Executive Director. Any citizen not satisfied with the implementation of the program may appeal to the agency's Board of Directors. These individuals can also express their concerns or ask for clarification regarding any and all program implementation standards.

2. Describe the systematic approach for collecting, analyzing and reporting customer satisfaction data to the Board of Directors.

The Case Managers provided customers with a Salinification Survey form that was complete for quality services.

3. Describe how administrative policies and procedures are monitored by the Board of Directors.

The Board of Directors are responsible for approving all modifications and / or final amendments to the administrative policies and procedures. Any recommendations for changes to the policies must be submitted to the Executive Director for approval. If approved, the Executive Director has the responsibility of presenting the changes to the Board for approval. Amendments to the policies will go into effect the following the Board's approval or at a time specified by the Board. The Board consists of five committees: Executive, Personnel, Planning, Evaluation, Finance, and Special that are responsible for carrying out activities such as evaluating and monitoring the agency's policies and procedures, programs and projects offered by the agency, and the fiscal operations of the agency.

4. Describe how the Board acts on monitoring, assessment and evaluation reports.

The Board of Directors will receive monitoring, assessment, and evaluation reports during each regular meeting. The purpose of these reports will be to advise the Board if the project is meeting the targeted goals or if the project is encountering problems. The Board will suggest and recommend program adjustments to correct and necessary problems.

5. Describe the Board's procedure for conducting the agency self-evaluation.

The Board conducts self-evaluation utilizing three basic evaluation tools. These tools consist of Formative Evaluation, Quality Assurance, and Outcome Evaluation.

Formative Evaluation: This is done on a regular basis during official Board meetings. The operation and development of programs are measured based upon the progress of meeting and / or exceeding targeted goals, short and long term program achievements and expected outcomes. Financial information and participant data are compared to determine the level of achievement for each program. Programs that are not meeting the minimum achievement levels based upon time schedules are cited and recommendations for improvement are made.

Quality Assurance: the form of evaluation is used to determine if the process of involvement with low-income families is appropriate, timely and well documented. To accomplish this, the Board relies upon staff documentation, surveys and outside monitoring reports. Low-income families and individuals may also be allowed to appear before the Board to voice their concerns, problems or expectations.

Outcome Evaluation: This is achieved by employing the Result Oriented Management and Accountability cycle (ROMA). During this evaluation stage, data will be analyzed and compared to benchmarks that have been set in place. The outcomes will be used to determine the effectiveness of the program, update annual and long-range planning, support agency advocacy, funding, and community partnership activities.

6. Summarize the results of the Board's most recent self-evaluation. Describe how the information has been or will be used to develop the agency's next Strategy for Eliminating Poverty. Indicate the timeframe and planned activities for the next evaluation.

The Board's most recent self-evaluation involved the Board reviewing a CSBG Quarterly Report and 2021 Year End Report. The following outcomes were presented:

- The number of participants served
- The number of low-income families rising above the poverty level
- The average change in annual income per participant
- The number of participants obtaining employment and / or better employment
- The number of participants obtaining jobs with medical benefits
- The number of participants average wage rate
- The number participants completing education / training programs
- The number of participants securing standard housing
- The number of participants provided emergency assistance

In an effort of eliminating poverty, after the Board has completed self-evaluation, the agency will draw from the strengths of those areas that proved to be effective and eliminate areas that proved to be weak and less effective.

The next time frame evaluation will begin July 1, 2022.

**Community Services Block Grant Program
Fiscal Year 2021-22 Application for Funding
CSBG Administrative Support Worksheet
OEO Form 212A**

1. Administrative Support requested for (Name of Grant):		
2. Total amount of Administrative Support requested: \$		
3. Brief description of grant including the name of the funding source:		
4. Total Grant Amount:		\$
5. Give the reason for requesting Administrative Support from CSBG and describe how the funds will be used: (Attach supporting documentation in the Appendices)		
6. How will the agency track the CSBG funds used for Administrative Support?		
7. Basis for determining amount of Administrative Support needed. (Please select either Indirect Costs or Cost Allocation, not both.)		
Indirect Costs		
Indirect Cost Base:		
Indirect Cost Rate %:		%
Indirect cost base amount for this grant:		\$
Percent indirect allowed by funding source for this grant:		%
Dollar amount indirect allowed by funding source for this grant:		\$
Cost Allocation		
Percent of administrative costs allowed by funding source for this grant %:		%
Dollar amount of administrative costs allowed by funding source for this grant:		\$
8. Actual numerical calculation used to determine Administrative Support needed:		
9. Administrative Support to be applied: (choose one)	Monthly	
	Quarterly	
	Annually	

CONTRACT BUDGET NARRATIVE
STATE OF NORTH CAROLINA DIVISION OF SOCIAL SERVICES
OFFICE OF ECONOMIC OPPORTUNITY
Form 6844N

Name of Agency:

Section A – Salaries and Wages

CSBG Director – 100%, 1 Case Manager/AR4CA Administrator – 100%, 2 Case Managers-100%,

Section B – Fringe Benefits

Director and Case Managers receive fringe Benefits – Disability and Life Insurance; Vision; 86% of Health Insurance, Retirement – 7% of salary. New Director will be eligible for retirement contributions after one year of service.

Section C – Equipment Purchases

No new equipment purchases

Section D - Communication

The internet is used in 10 counties, which include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrell and Washington. Postage cost per month is \$21.00. Internet services and phone services are provided CenturyLink and Surazal at a cost of \$83.00 per month. Cell phones for director and case managers are \$292.00 per month. Advertising is \$33.00 per month

Section E – Space costs

Space costs for 10 locations: Each includes utilities (120 of 1400 sq. ft.). Utilities are paid in the following counties: Chowan, Dare, Perquimans, and Pasquotank for an average of \$92.00 per month. Building maintenance is \$100.00 per month. Camden, 117 NC Highway 343 (P.O. Box 276) Camden; Chowan, 712 Virginia Road (P. O. Box 549) Edenton; Currituck, 494 Shortcut Road, Barco; Dare: 723 Sir Walter Raleigh St., Manteo; Gates: 252 Highway 37 S (P. O. Box 568) Gatesville; Hyde: 33480 US Highway 264, Englehard; Pasquotank: 104 W. Ehringhaus St. (P. O. Box 1263) Elizabeth City; Perquimans: 200 Winfall Boulevard (P. O. Box 386) Winfall, (Hertford); Tyrrell: 109 L.A. Kesier Dr. (P.O. Box 641) Columbia; Washington: 2668 Highway 64 (P.O. Box 541) Plymouth.

Section F – Travel/Employee Development

Employees deliver services to clients in rural areas across 10 counties in northeastern North Carolina.

Travel computations are:

Director: 600 miles per month @.535 - 10 counties

Case Manager: 500 miles per month @ .535 - Chowan, Pasquotank

Case Manager: 500 miles per month @ .535 - Camden, Currituck, Gates, Perquimans

Case Manager: 500 miles per month @ .535 - Dare, Hyde, Tyrrell, Washington

Training and Staff Development: \$12,000

Section G - Supplies and Materials

Office supplies and material – paper, pens, folders, ink

Section H – Contractual Services

AR4CA Subscription-Annual Agreement: \$2600.00

Copier lease agreement: \$2155.00 per year

Section I - Client Services

Client Education: \$1250.00

Client Transportation: \$2500.00

Client Utilities: \$15000.00

Client Rent: \$17500.00

Education for 3 clients @ 416.67. Transportation for 25 clients @ \$100 per year in order to allow customers to commute greater distances from very rural areas to gain employment. Client support utilities support for 25 clients @ \$600 per year with a goal of being able to assist more customers. Client rent support 25 clients @ \$700 with a goal of being able to assist more customers.

Section J - N/A

Section K - Other

Insurance \$1700.00

Section L – Indirect Costs

Indirect Cost Rate -18.87%

November 4, 2020

THE ROANOKE BEACON

EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC.

Funds will be used to alleviate the barriers of poverty for low-income families.

The Hearings will be held the Week of November 17-19, 2020, 2:00 PM – 4:00 PM via Zoom.

Please visit our website at www.eicca.org for login information.

The 2021 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM – 5:00 PM daily. FMI (252) 482-4458 x142.

CHOWAN HERALD

CHOWAN HERALD, THURSDAY, NOVEMBER 5, 2020

EIC Holds Public Hearings

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The Daily Advance

EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 17-19, 2020, 2:00 PM – 4:00 PM via Zoom. Please visit our website at www.eicca.org for login information. The 2021 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM – 5:00 PM daily. FMI (252) 482-4458 x142.

Wednesday, November 4, 2020

WEDNESDAY, NOVEMBER 4, 2020

THE COASTLAND TIMES

Public Notices



**ECONOMIC
IMPROVEMENT
COUNCIL**

PUBLIC SERVICE ANNOUNCEMENT FOR IMMEDIATE RELEASE

EIC HOLDS PUBLIC HEARINGS

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FMI (252) 482-4458 x142.

THURSDAY, NOVEMBER 5, 2020 + 3A

GATES COUNTY INDEX

PUBLIC SERVICE ANNOUNCEMENT FOR IMMEDIATE RELEASE EIC

Holds Public Hearings The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 17-19, 2020, 2:00 PM – 4:00 PM via Zoom. Please visit our website at www.eicca.org for login information. The 2021 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between

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EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 17-19, 2020, 2:00 PM – 4:00 PM via Zoom. Please visit our website at www.eicca.org for login information. The 2021 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM – 5:00 PM daily. FMI (252) 482-4458 x142.

ECONOMIC IMPROVEMENT COUNCIL, INC.
Community Service Block Grant Family Self-Sufficiency Program
Camden County Public Hearing
Tuesday November 17, 2020
2:00 PM

AGENDA

CALL TO ORDER.....	Reta Blair, CSBG Director
WELCOME.....	Reta Blair, CSBG Director
INTRODUCTION OF STAFF.....	Reta Blair, CSBG Director
ATTENDANCE.....	Reta Blair, CSBG Director
PURPOSE OF MEETING.....	Shaquera Jordan, CSBG Case Manager
QUESTIONS.....	Shaquera Jordan, CSBG Case Manager
ADJOURNMENT.....	Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Camden County Public Hearing

Tuesday November 17, 2020

2:00 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Jonathan Watson
7. Connie Sanchez

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Camden County Public Hearing

Tuesday November 17, 2020

2:00 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 17, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 2:00 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Jonathan Watson, and Connie Sanchez.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Camden County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Shaquera Jordan who serves as the Case Manager for Camden County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Shaquera Jordan. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Ms. Jordan extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Camden County Public Hearing was adjourned by Mrs. Reta Blair at 2:15 PM.

Meeting minutes recorded and prepared by:


Shaquera Jordan, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Chowan County Public Hearing

Wednesday November 18, 2020

3:15 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Lillian Dance, CSBG Case Manager
QUESTIONS.....Lillian Dance, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Chowan County Public Hearing

Wednesday November 18, 2020

3:15 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Dorothy Sanford
7. Brenda Leigh
8. Joanne Cowell
9. Evonni White
10. William Blair
11. Mr./Mrs. Beasley
12. Doris Gramby

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Chowan County Public Hearing

Wednesday November 18, 2020

3:15 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 18, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 3:15 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Dorothy Sanford, Brenda Leigh, Joanne Cowell, Evonni White, William Blair, Mr./Mrs. Beasley, and Doris Gramby.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Chowan County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Lillian Dance who serves as the Case Manager for Chowan County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Lillian Dance. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Dance stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community

action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Mrs. Dance extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Chowan County Public Hearing was adjourned by Mrs. Reta Blair at 3:30 PM.

Meeting minutes recorded and prepared by:

Shaquera Jordan, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.
Community Service Block Grant Family Self-Sufficiency Program
Currituck County Public Hearing
Tuesday November 17, 2020
2:45 PM

AGENDA

CALL TO ORDER.....	Reta Blair, CSBG Director
WELCOME.....	Reta Blair, CSBG Director
INTRODUCTION OF STAFF.....	Reta Blair, CSBG Director
ATTENDANCE.....	Reta Blair, CSBG Director
PURPOSE OF MEETING.....	Shaquera Jordan, CSBG Case Manager
QUESTIONS.....	Shaquera Jordan, CSBG Case Manager
ADJOURNMENT.....	Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Currituck County Public Hearing

Tuesday November 17, 2020

2:45 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Johnathan Watson

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Currituck County Public Hearing

Tuesday November 17, 2020

2:45 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 17, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 2:45 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, and Johnathan Watson.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Currituck County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Shaquera Jordan who serves as the Case Manager for Currituck County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Shaquera Jordan. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

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FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Ms. Jordan extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Currituck County Public Hearing was adjourned by Mrs. Reta Blair at 3:00 PM.

Meeting minutes recorded and prepared by:


Shaquera Jordan, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.
Community Service Block Grant Family Self-Sufficiency Program
Dare County Public Hearing
Tuesday November 17, 2020
3:15 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Wendy Hedgebeth, CSBG Case Manager
QUESTIONS.....Wendy Hedgebeth, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Dare County Public Hearing

Tuesday November 17, 2020

3:15 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Patricia Armstrong
7. Melvin Norman
8. Nellie Armstrong
9. Lillie Young

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Dare County Public Hearing

Tuesday November 17, 2020

3:15 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 17, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 3:15 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Patricia Armstrong, Melvin Norman, Nellie Armstrong, and Lillie Young.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Dare County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Wendy Hedgebeth who serves as the Case Manager for Dare County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Wendy Hedgebeth. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

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The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Mrs. Hedgebeth extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Dare County Public Hearing was adjourned by Mrs. Reta Blair at 3:30 PM.

Meeting minutes recorded and prepared by:



Wendy Hedgebeth, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Gates County Public Hearing

Wednesday November 18, 2020

3:45 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Shaquera Jordan, CSBG Case Manager
QUESTIONS.....Shaquera Jordan, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

Funded By:



NC DEPARTMENT OF
HEALTH AND
HUMAN SERVICES



ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Gates County Public Hearing

Wednesday November 18, 2020

3:45 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Jesse Webb
7. Clytia Johnson

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Gates County Public Hearing

Wednesday November 18, 2020

3:45 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 18, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 3:45 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Jesse Webb, and Clytia Johnson.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Gates County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Shaquera Jordan who serves as the Case Manager for Gates County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Shaquera Jordan. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

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FUNDING

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In closing, Ms. Jordan extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Gates County Public Hearing was adjourned by Mrs. Reta Blair at 4:00 PM.

Meeting minutes recorded and prepared by:


Shaquera Jordan, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Hyde County Public Hearing

Thursday November 19, 2020

3:15 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Wendy Hedgebeth, CSBG Case Manager
QUESTIONS.....Wendy Hedgebeth, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

Funded By:



NC DEPARTMENT OF
HEALTH AND
HUMAN SERVICES



ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Hyde County Public Hearing

Thursday November 19, 2020

3:15 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Wanda Cunningham
7. Millie Basnight
8. Bertha Spencer
9. Nicole Davis
10. Gloria Chesson

Attendance recorded by:



Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Hyde County Public Hearing

Thursday, November 19, 2020

3:15 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Thursday, November 19, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 3:15 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Wanda Cunningham, Millie Basnight, Bertha Spencer, Nicole Davis, and Gloria Chesson.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Hyde County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Wendy Hedgebeth who serves as the Case Manager for Hyde County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Wendy Hedgebeth. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Mrs. Hedgebeth extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Hyde County Public Hearing was adjourned by Mrs. Reta Blair at 3:30 PM.

Meeting minutes recorded and prepared by: 
Wendy Hedgebeth, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.
Community Service Block Grant Family Self-Sufficiency Program
Pasquotank County Public Hearing
Wednesday November 18, 2020
2:00 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Lillian Dance, CSBG Case Manager
QUESTIONS.....Lillian Dance, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Pasquotank County Public Hearing

Wednesday November 18, 2020

2:00 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Margie Minor
7. Oliver Jones
8. Collen Boom
9. Lucy Beaman
10. Monique Cowell
11. Brenda Rosa
12. Myra Sawyer

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Pasquotank County Public Hearing

Wednesday November 18, 2020

2:00 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 18, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 2:00 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Margie Minor, Oliver Jones, Collen Boom, Lucy Beaman. Monique Cowell, Brenda Rosa, and Myra Sawyer.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Chowan County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Lillian Dance who serves as the Case Manager for Pasquotank County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Lillian Dance. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Dance stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Mrs. Dance extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Pasquotank County Public Hearing was adjourned by Mrs. Reta Blair at 2:15 PM.

Meeting minutes recorded and prepared by:


Shaquera Jordan, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.
Community Service Block Grant Family Self-Sufficiency Program
Perquimans County Public Hearing
Wednesday November 18, 2020
2:45 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Shaquera Jordan, CSBG Case Manager
QUESTIONS.....Shaquera Jordan, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Perquimans County Public Hearing

Wednesday November 18, 2020

2:45 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Bersada Matthews
7. Cheryl Morgan
8. Barbara Walton
9. Misty Hernandez
10. Tavonda Fields

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Perquimans County Public Hearing

Wednesday November 18, 2020

2: 45 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 18, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 2:45 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Bersada Matthews, Cheryl Morgan, Barbara Walton, Misty Hernandez, and Tavonda Fields.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Perquimans County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Shaquera Jordan who serves as the Case Manager for Perquimans County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Shaquera Jordan. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Ms. Jordan extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Perquimans County Public Hearing was adjourned by Mrs. Reta Blair at 3:00 PM.

Meeting minutes recorded and prepared by:


Shaquera Jordan, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Tyrell County Public Hearing

Thursday November 19, 2020

2:45 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Wendy Hedgebeth, CSBG Case Manager
QUESTIONS.....Wendy Hedgebeth, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Tyrell County Public Hearing

Thursday November 19, 2020

2:45 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Ja'Maar Watson
7. Pam Hurdle

Attendance recorded by:


Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Tyrrell County Public Hearing

Thursday November 19, 2020

2:45 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Thursday, November 19, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 2: 45 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Ja'Maar Watson, Pam Hurdle

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Tyrrell County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Wendy Hedgebeth who serves as the Case Manager for Tyrrell County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Wendy Hedgebeth. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Mrs. Hedgebeth extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Tyrell County Public Hearing was adjourned by Mrs. Reta Blair at 3:00 PM.

Meeting minutes recorded and prepared by:



Wendy Hedgebeth, CSBG Case Manager

ECONOMIC IMPROVEMENT COUNCIL, INC.
Community Service Block Grant Family Self-Sufficiency Program
Washington County Public Hearing
Thursday November 19, 2020
2:00 PM

AGENDA

CALL TO ORDER.....Reta Blair, CSBG Director
WELCOME.....Reta Blair, CSBG Director
INTRODUCTION OF STAFF..... Reta Blair, CSBG Director
ATTENDANCE.....Reta Blair, CSBG Director
PURPOSE OF MEETING.....Wendy Hedgebeth, CSBG Case Manager
QUESTIONS.....Wendy Hedgebeth, CSBG Case Manager
ADJOURNMENT..... Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Washington County Public Hearing

Thursday November 19, 2020

2:00 PM

ATTENDANCE ROSTER

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Jennifer Russell
6. Miranda Harvey
7. Gracie Felton
8. Kelvin Hedgebeth

Attendance recorded by:



Reta Blair, CSBG Director

ECONOMIC IMPROVEMENT COUNCIL, INC.

Community Service Block Grant Family Self-Sufficiency Program

Washington County Public Hearing

Thursday November 19, 2020

2:00 PM

The Economic Improvement Council, Inc.'s (EIC) Community Service Block Grant (CSBG) Program held a Public Hearing on Thursday, November 19, 2020 via Zoom and FreeConferenceCall.com. Mrs. Reta Blair, CSBG Director extended a warm welcome to the public. The hearing began at 2:00 PM.

PARTICIPANTS PRESENT

CSBG Program Director, Mrs. Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, Jennifer Russell, Miranda Harvey, Gracie Felton, and Kelvin Hedgebeth.

OPENING AND WELCOME

Mrs. Blair provided the participants with an opening and welcome, followed by the introduction of the Case Manager representing their County. The Case Manager then provided the public with the purpose of the hearing and some history to inform the public of CSBG's purpose.

Mrs. Blair continued, the Economic Improvement Council, Inc.'s Public Hearing for Washington County. In accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings on the Community Service Block Grant aka CSBG. This year our hearings will be held November 17-19, 2020 via Zoom and FreeConferenceCall.com to adhere to the CDC COVID-19 Pandemic Guidelines. She stated she serves as the CSBG Director and on staff we have three Case Managers: Mrs. Lillian Dance, Mrs. Wendy Hedgebeth, and Ms. Shaquera Jordan. Mrs. Blair gave the floor to Wendy Hedgebeth who serves as the Case Manager for Washington County and she will provide you with the purpose of today's Public Hearing and a little history.

PURPOSE

The purpose of the Public Hearing was provided by Wendy Hedgebeth. Followed by greetings to those in attendance she provided the purpose of today's Public Hearing which is to inform the public that EIC intends to re-apply for the funding of the Community Services Block Grant Program for FY 2020-2021. EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth stated that the CSBG Project traces its roots to President Lyndon B. Johnson's War on Poverty, launched more than 50 years ago in 1964. President Johnson's vision for community action was to improve the lives of all Americans, regardless of their circumstances.

The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to *empower* people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

FUNDING

EIC will be applying for funding in the amount of \$334,188. We will utilize that funding to enroll fifty-five (55) individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing, Mrs. Hedgebeth extended greetings on behalf of our Executive Director, Dr. Landon B. Mason, Sr. and the CSBG Staff and thanked the public for attending today's hearing. The floor was opened for questions.

With no further business or questions, the Washington County Public Hearing was adjourned by Mrs. Reta Blair at 2:15 PM.

Meeting minutes recorded and prepared by:


Wendy Hedgebeth, CSBG Case Manager

**Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: _____

County: _____

Date of Application Submission: _____

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO January 15, 2021.

Clerk to the Board should initial all items below.

_____ The agency submitted a complete grant application for Commissioner review.

_____ The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

_____ Commissioners' comments provided those to the agency. (If applicable)

Clerk to the Board

Date

Notary

Date

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Manager Kris Cahoon Noble
Attachment: Yes - DA Resolution

ITEM TITLE: Resolution Appointing Designated Agent (Dorian)

SUMMARY: FEMA and NCEM require the county to appoint two designated agents to approve all submittals to the agencies for grant funding through formal resolution. In preparation for the submittal of HMGP applications, the Designated Agents need to be amended to reflect staff changes.

RECOMMEND: APPROVE RESOLUTION TO APPOINT DESIGNATED AGENTS

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ MATHEWS
___ SWINDELL
___ TOPPING

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
North Carolina Division of Emergency Management

Organization Name (hereafter named Organization)

County of Hyde

Disaster Number:

4465

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):

Applicant's Fiscal Year (FY) Start

07 Month: 01 Day:

Applicant's Federal Employer's Identification Number

56-6000308

Applicant's Federal Information Processing Standards (FIPS) Number

37095

PRIMARY AGENT

SECONDARY AGENT

Agent's Name

Concinnie Gibbs

Agent's Name

Justin Gibbs

Organization

County of Hyde

Organization

County of Hyde

Official Position

Finance Director

Official Position

EM Director

Mailing Address

PO Box 188 / 30 Dwyer Creek Rd

Mailing Address

PO Box 188 / 30 Dwyer Creek Rd

City, State, Zip

Swan Quarter NC 27885

City, State, Zip

Swan Quarter NC 27885

Daytime Telephone

252 926 4192

Daytime Telephone

252 926 4199

Facsimile Number

252 926 3701

Facsimile Number

252 926 3709

Pager or Cellular Number

252 945 0710

Pager or Cellular Number

252 542 0806

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 4th day of November, 2019.

GOVERNING BODY

CERTIFYING OFFICIAL

Name and Title

Paul Pugh Chairman

Name

Lois Statesberry

Name and Title

Official Position

Clerk to The Board of Commissioners

Name and Title

Daytime Telephone

252-926-4187

CERTIFICATION

I, Lois Statesberry, (Name) duly appointed and Clerk (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of County of Hyde (Organization) on the 4th day of November, 2019.

Date: November 4, 2019

Rev. 06/02

Signature:

Lois Statesberry, CMC, NCCCC

RESOLUTION DESIGNATION OF APPLICANT'S AGENT

North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) _____ Disaster Number: _____
County of Hyde _____ 4465

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): _____

Applicant's Fiscal Year (FY) Start _____
2020 Month: July Day: 01

Applicant's Federal Employer's Identification Number
56 - 6000308

Applicant's Federal Information Processing Standards (FIPS) Number
37 - 095

PRIMARY AGENT	SECONDARY AGENT
Agent's Name Corrinne Gibbs	Agent's Name Kris Cahoon Noble
Organization Hyde County	Organization Hyde County
Official Position Finance Officer	Official Position County Manager
Mailing Address PO Box 188	Mailing Address PO Box 188
City, State, Zip Swan Quarter NC 27885	City, State, Zip Swan Quarter NC 27885
Daytime Telephone (252) 926-4192	Daytime Telephone (252) 926-4178
Facsimile Number (252) 926-3701	Facsimile Number (252) 926-3701
Pager or Cellular Number (252) 945-0710	Pager or Cellular Number (252) 542-0802

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 4th day of 21, 20 21

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title _____	Name Lois Stotesberry
Name and Title Earl Pugh, Jr., Chairman BOC	Official Position Clerk to the Board
Name and Title _____	Daytime Telephone (252) 926-4178

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.

Date: _____ Signature: _____

Rev. 06/02

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 4, 2021
Presenter: Manager Kris Cahoon Noble
Attachment: No

ITEM TITLE: Albemarle Regional Solid Waste Management Authority Appointment

SUMMARY: The ARSWMA Commissioner seat was held by former Commissioner Tom Pahl.

RECOMMEND:

**APPOINT COMMISSIONER RANDALL MATTHEWS TO THE ARSWMA AS HYDE COMMISSIONER
REPRESENTATIVE**

MOTION MADE BY: ☐ PUGH
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MOTION SECONDED BY: ☐ PUGH
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VOTE: ☐ PUGH
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Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Manager Kris Cahoon Noble
Attachment: No

ITEM TITLE: Appointments to Ocracoke Mosquito Control

SUMMARY: The following appointments are recommended:

Chris Solerna - Reappointed January 4, 2021 until January 4, 2022

Brian Samik - Appointed January 4, 2021 until January 4, 2023 (taking the place of Tyke Ely)

Jennifer Garrish - Appointed January 4, 2021 until January 4, 2024 (taking the place of Justin LeBlanc)

Rudy Austin - Reappointed January 4, 2021 until January 4, 2025

RECOMMEND: APPROVE APPOINTMENTS

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Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Manager Kris Cahoon Noble
Attachment: No

ITEM TITLE: Hyde County Boards and Committees Overview

SUMMARY: Manager Noble will review a comprehensive list of all boards and committee vacancies and/or upcoming appointments.

RECOMMEND: REVIEW

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Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: County Manager Kris Noble
Attachment: No

ITEM TITLE: BUDGET MATTERS

SUMMARY: Departmental budget revisions and amendments will be presented by department managers for Board discussion and approval.

None at this time

RECOMMEND: Discussion and approve budget revisions and amendments.

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Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Chair, Vice-Chair, Commissioners, Manager
Attachment: No

ITEM TITLE: MANAGEMENT REPORTS

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

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Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 4, 2021
Presenter: Board of Commissioners

ITEM TITLE: CLOSED SESSION

SUMMARY: The County Manager may request entering Closed Session
in accordance with **NCGS143A-318.11 (a)**

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into a Closed Session if required.

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(ENTER) <input type="checkbox"/> SIMMONS	<input type="checkbox"/> SIMMONS	<input type="checkbox"/> SIMMONS
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ACTION TAKEN IN OPEN SESSION:

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(ACTION) <input type="checkbox"/> SIMMONS	<input type="checkbox"/> SIMMONS	<input type="checkbox"/> SIMMONS
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Supplemental Information

**ORANGE COUNTY BOARD OF COMMISSIONERS
RESOLUTION IN SUPPORT OF REPARATIONS FOR BLACK/AFRICAN AMERICANS**

WHEREAS, on December 6, 1865, the United States Congress ratified the 13th Amendment to the Constitution thus abolishing slavery in the United States, stating: “Neither slavery nor involuntary servitude, except as a punishment for crime whereof the party shall have been duly convicted, shall exist within the United States, or any place subject to their jurisdiction”; and

WHEREAS, the 13th Amendment, along with subsequent Constitutional Amendments, civil rights legislation and voting rights acts have sought to recognize and establish equality for people of the Black African diaspora who had been unjustly enslaved and oppressed prior to and since the founding of the United States of America; and

WHEREAS, Black/African Americans nevertheless have been segregated, marginalized, disenfranchised, wrongfully incarcerated and lynched through intentional policies and practices including Jim Crow laws, racial terror and the exception clause in the 13th Amendment; and

WHEREAS, Black/African Americans have been denied equal access to education and skills development, healthcare, housing, mortgages, neighborhoods, job opportunities and advancement, government grant and loan programs for farms and businesses, and equal rights and equal protections under the law; and

WHEREAS, since the desegregation of schools, Black/African American students still are denied access to quality learning, are directed away from advanced courses, and face disciplinary actions at a disproportionate rate from white counterparts; and

WHEREAS, as evidenced in morbidity/mortality rates, Black/African Americans have worse health outcomes due to the effects of systemic racism including poor access to quality healthcare and access to health insurance, higher rates of poverty, increased likelihood of living in a polluted environment, more stress and sometimes biased treatment by medical professionals; and

WHEREAS, Black/African Americans have been and continue to be unjustly targeted, mistreated and abused by law enforcement and the criminal justice system; and

WHEREAS, systemic racism in America, which originated over 400 years ago and has evolved and persists to the present day, has manifested itself as a specific trauma within Black/African Americans and the Black experience, and has affected American society as a whole;

NOW THEREFORE BE IT RESOLVED, that the Orange County Board of County Commissioners, on behalf of the people of Orange County, affirms the dignity and humanity of all people, regardless of race, ethnicity, national origin, sexual orientation, gender, gender identity, gender expression, ability, religion or creed; and

BE IT RESOLVED, that Orange County apologizes for its role in the enslavement of Black/African American people, its enforcement of segregation, its promotion of prejudicial policies, and its implementation of discriminatory and detrimental practices and procedures; and

BE IT FURTHER RESOLVED, that the Orange County Board of Commissioners calls on the federal government to work toward the immediate enactment of the following policies and bills:

- a. A program to provide reparations to the descendants of enslaved Africans sufficient to eliminate the racial wealth gap;
- b. A program to provide a universal basic income to all citizens sufficient to meet each person's basic needs;
- c. A program to provide a guaranteed federal or federally-funded living-wage job to all citizens;
- d. An increase in the federal minimum wage to \$15/hr. or higher, with regular increases to account for increases in cost of living and inflation;
- e. A program to provide universal health care;
- f. H.R. 40, a bill to establish a federal Commission to Study and Develop Reparations for Black/African Americans.

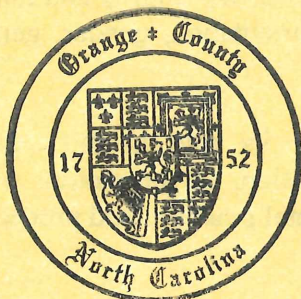
BE IT FURTHER RESOLVED, that the Orange County Board of County Commissioners hereby is committed to working toward the elimination of racial bias and individual racism, the dismantling of institutional racism and the eradication of structural racism; and

BE IT FURTHER RESOLVED, that the Orange County Board of County Commissioners will support and augment the work of the One Orange Government Alliance on Race & Equity [GARE] Team; and

BE IT FURTHER RESOLVED, that the Orange County Board of County Commissioners will proceed to collaborate with schools boards, county departments, governmental agencies, private entities and financial institutions with the express purpose of investing in our Black/African American students and their families, investing in Black-owned farms and businesses, investing in Black/African American workers and investing in communities of color as first steps in providing long overdue reparations for the centuries of suffering, loss, anguish, injustice and trauma inflicted upon Black/African American women, men and children; and

BE IT MOREOVER RESOLVED, that the Orange County Board of County Commissioners shall forward this resolution to the Governor of North Carolina, the North Carolina General Assembly, the Orange County Delegation to the US House of Representatives, and the North Carolina Members of the United States Senate.

Signed this 7th day of December 2020.



Renee A. Price

Renee Price, Chair
Orange County Board of Commissioners

BOARD OF COMMISSIONERS

Jason Chappell, Chair
Jake Dalton, Vice-Chairman
Larry Chapman
W. David Guice
Teresa McCall



COUNTY MANAGER

Jaime Laughter
828-884-3100
Fax 828-884-3119

101 South Broad Street
Brevard, NC 28712

RESOLUTION #38-2020

**REQUESTING THE NORTH CAROLINA GENERAL ASSEMBLY TO AMEND THE
CURRENT TIER DESIGNATION SYSTEM IN NORTH CAROLINA UNDER G.S. § 143B-
437.08**

WHEREAS, the North Carolina Department of Commerce recently released county tier designations for 2021; and

WHEREAS, the tier designations for 22 counties were changed with Transylvania County moving to a less distressed tier ranking; and

WHEREAS, tier designations determine eligibility and guidelines for several different grant programs that N.C. Commerce administers including the One North Carolina Fund, building reuse, water and sewer infrastructure, and the downtown revitalization Main Street program and they play a role in the state's performance-based Job Development Investment Grant (JDIG) program, serving as a mechanism to channel funds for infrastructure improvements into more economically distressed areas of the state as well as several programs that assist in economic development; and

WHEREAS, the Tier system was developed with the intent to prioritize state investments in economic development by prioritizing communities who have the most economic distress; and

WHEREAS, Transylvania County is concerned that the Tier system data points of population growth, unemployment rate, median household income and property tax valuation per capita do not provide accurate indicators of local economic health and wealth as indicated in the January 11, 2018 Presentation *Measures of County Economic Well-Being and Local Revenue Capacity*, to the Joint Legislative Economic Development and Global Engagement Oversight Committee; and

WHEREAS, Transylvania County recognizes that the median household income is not accurately reflective of the working wages of our citizens. The median household income is a completely different picture than average weekly wage. For average weekly wage in 2019, we ranked 80th of the 100 counties ranked highest to lowest. Our working population is struggling with low wages and high property tax valuations making housing challenging. The household income and property tax valuation factors being half of the ranking do not take into account that the wealth that is driving the median household income up and the cost of property is wealth primarily contingent on economic success elsewhere through pensions and investments. This means that our localized economy is very sensitive to market volatility and should mean more interest from the state in prioritizing economic development investment funds that would allow us to prosper in growing our local economy for long term stability; and

WHEREAS, tier designations are also an eligibility factor in GREAT grant funding and Needs-based Public School Building Capital Fund to fund public school capital needs; and

WHEREAS, changing Transylvania County's tier designation reduces Transylvania County's eligibility for many grant programs; and

WHEREAS, Transylvania County is of the firm opinion and belief that some of the areas within geographical boundaries of counties are more economically distressed with citizens experiencing economic distress than is reflected by the new tier designation; and

WHEREAS, Transylvania County is also of the firm opinion and belief that there should be alternative ways of designating county tiers that would provide an accurate economic picture as described in the NCGA presentation such as average annual working wages, multi-year poverty rates, 3 year employment growth, household wages in relation to housing costs and removing property valuation per capita and population total factors;

NOW THEREFORE, the Board of Commissioners of Transylvania County requests the North Carolina General Assembly to change the methodology prescribed by the North Carolina General Assembly in General Statute §143B-437.08 so that it more accurately reflects each county's economic status. The Board also requests that the North Carolina General Assembly consider a stay for implantation of the Tier designations as announced for 2021.

Adopted this 14th day of December, 2020.

TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS



Jason R. Chappell, Chairman

ATTEST:



Trisha M. Hogan, Clerk to the Board



RESOLUTION REQUESTING THE NORTH CAROLINA GENERAL ASSEMBLY TO
AMEND THE CURRENT TIER DESIGNATION SYSTEM IN NORTH CAROLINA
UNDER G.S. § 143B-437.08

WHEREAS, the North Carolina Department of Commerce recently released county tier designations for 2021; and

WHEREAS, the tier designations for 22 counties were changed with Polk County moving to a less distressed tier ranking; and

WHEREAS, tier designations determine eligibility and guidelines for several different grant programs that N.C. Commerce administers including the One North Carolina Fund, building reuse, water and sewer infrastructure, and the downtown revitalization Main Street program and they play a role in the state's performance-based Job Development Investment Grant (JDIG) program, serving as a mechanism to channel funds for infrastructure improvements into more economically distressed areas of the state as well as several programs that assist in economic development.

WHEREAS, changing Polk County's tier designation reduces Polk County's eligibility for many grant programs; and

WHEREAS, Polk County is of the firm opinion and belief that some of the areas within geographical boundaries of counties are more economically distressed than is reflected by the new tier designation; and

WHEREAS, Polk County is also of the firm opinion and belief that there should be alternative ways of designating county tiers that would take into account the needs of rural areas within county borders to create a more equitable system for distressed citizens.

NOW THEREFORE, the Board of Commissioners of Polk County request the North Carolina General Assembly to change the methodology prescribed by the North Carolina General Assembly in General Statute §143B-437.08 so that it more accurately reflects each county's economic status.

Adopted this 7th day of December, 2020.

ATTEST:

**POLK COUNTY BOARD
OF COMMISSIONERS**

Ange' High
Clerk to the Board

Myron Yoder
Chairman